



# East Rudham Parish Council

## Meeting Minutes

Tuesday 21 February 2023, 7.15pm

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Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), John Dawson, Sue Jones, Rosemary Weeks, Trevor Davis, Mark Tizard, Chris Morely (Borough Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present.

There were no apologies received.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of the meeting held on 17 January 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

Clerk made initial attempts to contact WIX regarding payment of the website hosting. Further update to follow.

**5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending**

Michael Chenery (County Councillor)

The County Councillor report is available from our website [www.eastrudhampc.info](http://www.eastrudhampc.info)

Chris Morley (Borough Councillor)

The Borough Councillor reported on various local matters including the local plan, devolution, the budget, small business grants, mobile library and refugee plans. For more information, please visit the Borough Council website directly [www.west-norfolk.gov.uk](http://www.west-norfolk.gov.uk)

**6. Open forum for public participation: an opportunity to hear from members of the public**

There were none.

**7. To receive updates from council members**

7.1 Jack's Lane Windfarm Community Fund

Cllr Pearson advised that once the funding is open a maximum bid of £5000 is available per project.

7.2 SAM2 & Speeding report

Speed Watch

The latest report received was circulated to Councillors. The data showed that speeding appears to be reduced while the speed watch team are in action.

SAM2 report

January

Location	Groveside (Eastbound)
Average speed	29.4mph
Max speed	70mph on 8 <sup>th</sup> Jan at 5.40am
85 <sup>th</sup> percentile speed	34.4mph
Volume	101,792

**8. Open Spaces & Highways Issues**

8.1 Receive update on new bus shelter on Eye Lane

We still await the funding decision from the NCC PPS. It was agreed that the Local Members Fund will be used towards this project this year. The amount of funding available will be agreed with Cllr Chenery.

8.2 To agree whether there will be any plans for the Royal Coronation

Councillors agreed that any proposals put forward from members of the public to use the village green for their own organised community event would be considered and supported if possible, however no formal event will be organised by the Parish Council.

8.3 Consider request from the PCC to plant a small orchard in the churchyard in memory of HM The Queen

Following discussion, the Council agreed to this request in principle but is subject to receiving further information regarding the costs and ongoing maintenance of the orchard. As the churchyard is the responsibility of the Parish Council further discussions will be required on this matter before a resolution is made. Clerk to contact the PCC and invite them along to discuss further at the next meeting.

8.4 Consider donation request from GMCCS

Following discussion, the Council RESOLVED to make a donation of £300 to the Great Massingham Community Car Scheme.

8.5 Receive update on the play park project

The National Lottery has unfortunately declined our grant application for phase two of the play park project. Following discussion, it was agreed to consider itemising the project and applying for funding for one piece of equipment at a time, possibly over a few years. Cllr Elburn and Cllr Tizard agreed to take this forward and obtain revised quotes and source other funding streams. Cllr Jones also offered to help if needed. Thanks, given to all.

**9. East Rudham Cemetery**

Cllr Pearson reported that some more markers have been laid however nothing else is planned until May time. Keegan's have carried out the hedging and has provided a quotation for the coming year of £100 per visit based on fortnightly visits. All agreed to accept the quote.

**10. Newsletter**

Cllr Weeks noted that the newsletter is complete except for the Parish Council report, which is required as soon as possible following this meeting. Clerk to action.

**11. Planning Matters**

11.1 To receive results of applications.

**22/01146/F** | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham  
Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment | BC decision - PENDING

**22/02046/F** | East & West Rudham PreSchool Group School Road East Rudham PE31 8RF  
Proposed single storey extension to dwelling  
PC comment – SUPPORT with concerns over removal of mature tree | BC decision - PENDING

11.2 To receive applications for consideration

**23/00175/F** | Proposed cart shed at Anchorage House, Broomsthorpe Road, East Rudham  
PC comment - SUPPORT

**12. To receive and consider any correspondence**

An email had been received from a parishioner regarding an update on the Old Butcher site and expressed their concern with what seems like further demolition work taking place. However, Councillors do not believe that this is the case, but that some groundworks may have occurred. The Case Officer also advise the same, but they will be investigating this further and looking into what enforcement action will be taken, if any.

**13. Financial Matters**

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

Clerk	Salary (Dec-Jan)	£43.00
K&M Lighting	Street Lights (Feb)	£32.89
Keegan's	Cemetery hedging	£288.00
BCKLWN	Newsletter Printing	£80.89
GMCCS	Donation	£300.00

13.2 To approve the asset register for YE 31.03.23

There was some discussion regarding the war memorial valuation. The Clerk had been in contact with another local Parish Council for advice, however it was agreed not to undertake a valuation at this time and following review, the Council RESOLVED to approve the asset register presented by the Clerk.

**14. To discuss plans to organise another 'Archives Day' for members of the public.**

Following discussion, it was agreed to organise a further 'Archives Day' following the success of the last one. It was suggested and agreed to hold it at the Village Hall on Sunday 11<sup>th</sup> June from 11am until 3pm, coinciding with the Summer Fete on the playing field. As many members as possible will attend.

**15. Receive items for inclusion on the next agenda and note the date of the next meeting**

The next meeting will be held on 21 March at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 8.24pm.

Signed by Chairman: ..... Date: .....