



East Rudham Parish Council

Meeting Minutes

Tuesday 20 July 2021, 7.15pm

Parish Councillors present: Tony Elburn, Malcolm Pearson MBE, Rachel Wade (until item 12), Sue Jones, Rosemary Weeks, John Dawson, Michael Chenery (County Councillor). Also in attendance: Jodie Bond (Parish Clerk), Trevor Davis (Co-opted Member) there was 1 member of the public.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies received from Hedley Mines and Chris Morley (Borough Councillor). Apologies Accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Wade declared a pecuniary interest in items 9.1 and 9.2.

It was RESOLVED to grant Cllr Wade a dispensation to participate in the consideration of items 9.1 & 9.2.

3. To approve the minutes of the meeting held on 15 June 2021

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending

Michael Chenery (County Councillor)

The members fund is available if there is a project the parish council has in mind.

Cllr Pearson suggested two school flashing signs, which are approx. £3,500 each, plus £500 each for maintenance costs for 10 years.

The public footpath cutting may also be a consideration for funding.

Cllr Chenery advised that the road in South Creake had recently been closed due to road repair work and asked whether there are any known highways issues.

The member of the public present mentioned the very deep rut on the main road with the junction of Eye Lane.

It was noted that Bagthorpe Road was the worst road for pot holes, but they have been marked for repairs.

The former Chairman of South Creake Parish Council had suggested that only emails relating to the local area are sent across. Cllr Elburn agreed this would be a good idea.

Chris Morley (Borough Council)

Report received via email.

White Horse Site/Butchers Planning Application - the Planning Officer, Kate Lawty, has been to the site and is arranging another meeting with conservation and other officer(s) on site before writing back to the Applicant.

6. To fill a Parish Councillor vacancy by co-option

Following review and consideration of the co-option application received from Mr Trevor Davis the Council RESOLVED to co-opt Trevor Davis. The declaration of office and register of interest form will be forwarded and signed after the meeting.

7. Open forum for Public Participation: an opportunity to hear from members of the public

Cllr Elburn reported that the hedge along the path between Eye Lane and the egg shop has now been cut by the landowner, following a report from a parishioner and a conversation with the landowner. Due to wildlife and birds nesting the main cut must wait until September when it will be fully cut back. If it becomes an issue, for mobility scooters and pushchairs etc before September Cllr Elburn will contact NCC Highways to ask if they can intervene.

8. To receive updates from council members

8.1 Jack's Lane Windfarm Community Fund

The Council RESOLVED that Cllr Pearson will remain as the Parish Council representative on the Windfarm Committee until further notice. Thanks, given.

8.2 SAM2

The SAM2 is currently sited next to The Crown but the data has only just started to be downloaded again due to the previous technical issues, therefore there are no figures to share at this meeting.

Cllr Dawson noted that there appears to be a delay in reading and showing the speed of vehicles...it seems to flash up the speed of 2 cars behind. Cllr Pearson said it is the distance of the projection of the speed which may be delayed and will look at the paperwork.

8.3 Conservation Area in Churchyard

No further update.

9. Open Spaces & Highways Issues

Following discussion about the reduced Highways rural cuts and the knowledge of drivers issues with overgrowth obscuring vision all around the area, it was agreed that the Clerk will draft a letter to NCC Highways requesting that more frequent rural cuts of grassy verges and junctions are re-introduced. The Clerk will raise this issue with her other parish councils and draft a joint letter.

The West Rudham public footpaths access has been an issue recently. Clerk is making enquiries with West Rudham PC and Highways on this matter. Cllr Pearson has received reports that the extra water is now undermining the trees on the common and the children's training sessions on the common may be affected. Cllr Pearson will also discuss this with West Rudham PC and Houghton Estate.

There was discussion regarding the land to the rear of the egg shop where there used to be funding available to allow permissive access by the landowners, however this diminished last year or so and permissive access is no longer permitted. Cllr Weeks suggested that this scheme may have finished but there may be another unrelated scheme now available.

9.1 Village green

Cllr Wade asked the Council whether the benches on the green should remain after the school holidays have ended. Councillors are encouraged to see people using the green for picnicking and seeing children playing there. It was agreed to continue the benches after the school holidays end, but it will be reviewed again at the next meeting.

9.2 School access update

The dropped kerb work is now complete, and Councillors agreed it looks good.

9.3 Speed Watch and Speeding

Cllr Pearson advised that there has been a big change around in the police force and if we can't get enough speed watch team members ourselves Cllr Pearson is looking into sharing with other local villages, however Cllr Pearson is liaising with the police to try to recruit volunteers.

Cllr Jones asked about the length of time you must go out for. Cllr Pearson explained that you are given the locations and other details by the police. Timing is key when attempting to have an effect of speeding traffic...the best time would be between 8am and 9am on Station Road, but it must be a safe place for volunteers to stand. Cllr Jones would consider volunteering, and the Clerk mentioned there may be a possible volunteer from West Rudham PC.

9.3.1 Consider Flashing School Sign and apply for funding via PPS

Cllr Pearson advised that School Road speed has been assessed and it was agreed that 2 flashing school signs would be a good and productive option. They are permanent signs.

Cllr Wade also mentioned the Tesco Bags of Help Community Fund that would be an option for raising funds. It is believed that £1000 is awarded to all projects.

Cllr Elburn suggested that Cllr Wade should notify the school and make them aware of the councils plans for this project.

9.4 Update on Village Sign support replacement, including the Flint Mound.

Cllr Elburn advised the mound must be demolished because the post cannot be removed without doing so. A new structure will be required. Cllr Elburn has sourced a contractor that could do the work (they did some work on the church wall) for approx. £900 including a steel post. A wooden post would be a more natural product but a steel post would prevent future issues with rotting wood and as Cllr Weeks suggested our carbon footprint would be reduced as we wouldn't have to replace the post every 10 years or so. A steel post would accommodate the winter sign and summer sign.

Cllr Elburn will purchase the materials required and the contractor's invoice will be for labour only. The Council RESOLVED to proceed with the new sign and post.

9.5 Discuss request for additional street lighting.

An email had been received from a Bagthorpe Road resident asking for an update on the enquiry made in 2019 for an additional street light column to be installed in Bagthorpe Road.

The Parish Council had discussed the matter at that time and attended site and assessed the situation but due to Covid-19 there has been a delay in the decision.

Cllr Elburn had made enquiries about the cost of a new column and streetlight which were then in excess of £2800. Also, the location was an issue. A new column could not be located on the footpath due to width constraints and the only other option would be to site it within the boundary of a private property, which would not be feasible and there are other areas considered dark. An up to date price will be obtained for information.

The option of tilting the head of an existing light close by was considered so that the light may be shared, however it was agreed that by redirecting the light it would have an undesirable effect on the windows of the two properties opposite.

Cllr Jones also mentioned reports of the lack of lighting close to the bus stop near Groveside as during dark times it is difficult to see the kerb.

Following discussion, the Council RESOLVED not to pursue additional streetlighting at this time.

10. Playpark update

The funding for the reworking of the play park has been received from Jacks Lane Windfarm, however the CIL funding have still not returned a decision. They have emailed to explain that due to staff shortages there has been a delay, but they cannot determine a date for decisions at the moment. Cllr Elburn will ask them again in a month if he has not heard anything.

If we are unsuccessful in sourcing other funding, we may have to consider applying to the National Lottery Fund. Cllr Wade agreed that if we have not heard by our next meeting, we may need to consider applying to the National Lottery for the whole project funding to include the under 5 area, instead of doing it in stages as per the current plan, and return some of the funding already received if necessary.

The ROSPA inspection took place in June which flagged up one or two minor items which Cllr Elburn has now remedied including tightening screws and a bolt cap was projecting which has been removed. The bark has been raked up and the area will continue to be monitored. Cllr Wade is continuing with the weekly checks of the play park and recording any findings in the journal. Thanks, given.

11. East Rudham Cemetery

Silver Birch saplings are growing on ancient graves; therefore Cllr Elburn will be organising a get together with some volunteers to have clean up. A more mature silver birch will also need to come down. The Council may need to seek permission. Cllr Wade suggested replanting another tree instead of this one close by however Cllr Elburn feels the area would not cope with another tree as it would still be damaging to the ancient graves. The Council RESOLVED to support this decision.

Cllr Pearson has agreed to upload the handwritten plans of graves electronically to enable easy access and as a backup copy. Cllr Pearson has other historical plans and documents for the playing field and village hall etc and suggested speaking to the church to ask for the historical records to be kept in a fireproof cupboard at the church. All agreed.

Cllr Pearson will circulate some dates for a working party meeting.

- 11.1 Agree new cemetery clerk
Postponed for the time being.

12. **Newsletter**

Cllr Weeks requested inclusions to be received by mid August please.

Cllr Dawson has put together a door by door plan for his newsletter route and knows Cllr Pearson's route.

Cllr Dawson would like to walk around with whoever is covering Cllr Mines route so that he may do a door by door plan for this route too for ease. He is also happy to cover School Road.

13. **Planning Matters**

Back Lane

No further update.

- 13.1 To receive results of applications.

21/00182/F Broomsthorpe Hall Tatterford Road Broomsthorpe East Rudham Norfolk PE31 6TQ

Variation of Condition 9 of Planning Permission 13/00514/F: Conversion of redundant agricultural buildings to 6 residential dwellings

PC comment - Supports | KLWNBC decision – Pending

21/00729/F | Broomsthorpe Hall, Tatterford Road, East Rudham

REMOVAL OR VARIATION OF CONDITION 9 OF PLANNING PERMISSION 13/00514/F: Conversion of redundant agricultural buildings to 6 residential dwellings

PC Comment – Supports | BCKLWN decision – Pending

21/00175/RM Land NW of St Patricks Villa Back Lane East Rudham Norfolk

Pair of detached self-build dwelling and garages

PC comment - Supports | KLWNBC decision – Pending

21/00498/F | Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road, East Rudham Norfolk

Proposed residential development

PC Comment – Supports with some highway concerns | BCKLWN decision – Pending

21/00992/F | Change of use of school to dwelling at East & West Rudham Pre School Group

School Road East Rudham King's Lynn Norfolk PE31 8RF

PC Comment – Supports | BCKLWN decision - Pending

21/01010/F | Change of use from butchers shop and premises to dwelling at J Kew Butcher

Station Road East Rudham Norfolk PE31 8RB

PC Comment – Supports | BCKLWN decision - Pending

21/01011/F | Construction of four Dwellings

at Land To Rear of Old White Horse Station Road East Rudham Norfolk

PC Comment – Supports with reservations | BCKLWN decision - Pending

21/01012/F | Alterations and extension to dwelling at Old White Horse
 Station Road East Rudham Norfolk PE31 8RB
 PC Comment – Objection | BCKLWN decision - Pending

12.2 To receive applications for consideration

21/01373/F | Proposed new residential dwelling at Land Adjacent To 54 Bagthorpe Road
 PC Comment – Support.

21/00175/RM | Reserved matters: Pair of detached self-build dwelling and garages at Land NW
 of St Patricks Villa Back Lane
 PC Comment – Support, as per the original comment.

14. To receive and consider any correspondence

Barclays Bank letter regarding changes to their terms & conditions- Letter was made available to view.

15. Financial Matters

15.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
SSE	Electricity	DD	64.22
K&M Lighting	Street Lighting Services	Online	28.60
J Bond	Clerk Salary (Jun-Jul)	Online	518.56
Hempton PC	Clerk Expenses	Online	25.23
ROSPA	Play Area Annual Inspection	Online	86.40
T Elburn	Strimmer Line and Fuel	Online	38.20
	Total		£761.21
Receipts from	Description		Amount (£)
Blythe & Sons	Cemetery Fee	100351	420.00
	Total		£420.00

Payments made via online banking.

16. Consider and agree archived documents to be stored at the Norfolk Records Office

The Council RESOLVED to archive old documents at the Norfolk Records Office. Clerk to action.

17. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Tuesday 17 August at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 9.04pm.

Signed by Chairman: Date: