



# East Rudham Parish Council

## Meeting Minutes

Tuesday 16 January 2024, 7.15pm

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Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), Sue Jones, Rosemary Weeks, Mark Tizard, Richard Spencer and Michael Chenery (County Councillor). Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present. Apologies were received from Trevor Davis and John Dawson. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of the meeting held on 21 November 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. To receive reports from BC and NCC Councillors, if attending**

Cllr Chenery reported that the County Council are preparing the budget, and there was some discussion about the recent flooding, including the Docking Road and access to the surgery which floods. Cllr Chenery advised that the responsibility of clearing ditches is the landowners, however Highways have agreed to intervene to aid the clearance of the ditches that impact the flooding in this area.

**6. Open forum for public participation: an opportunity to hear from members of the public**

There were none.

**7. To receive updates from council members**

7.1 Jack's Lane Windfarm Community Fund

Cllr Elburn has submitted a progress report to the committee regarding the bus shelter – Cllr Pearson proposed that a decision may have to be made at our next meeting regarding whether to install the proposed bus shelter or consider postponing it.

7.2 SAM2 & Speeding report

SAM2 report

*November*

Location                      Village Green

Average speed                25.8mph

Max speed	65mph 21.00hrs 11/11/23
85 <sup>th</sup> percentile speed	29.7mph
Volume	110118

*December*

Location	Vets
Average speed	37mph
Max speed	90mph 21.40hrs 27/12/23
85 <sup>th</sup> percentile speed	42.9mph
Volume	116894

**8. Open Spaces & Highways Issues**

The Chairman requested that the item concerning the Lift and aid for elderly people falling in the community is retained as a regular agenda item for the time being. Cllr Tizard reminded the council that we agreed to become a hub for the lift and has contacted all the surrounding Parish Councils to gauge their interest. Lots of positive feedback has been received and quite a few Parish Councils are now engaged.

It was discussed that consideration may be given to a new trod on The Green.

Consider a new litter bin and signage for the play park

Cllr Jones has collected a lot of litter from here which is being left on the ground. Following discussion, it was agreed that this will be monitored – Cllr Pearson will mention this to the school in the meantime and monitor it for a while...if it continues then Cllr Jones would propose that a new litter bin is installed.

*Grass Cutting*

Cllr Elburn has been contacting a few contractors and has received some quotes. Following discussion the Council agreed to accept the most suitable quotation based on prices, availability and locality. A copy of the successful contractor's public liability insurance certificate and a risk assessment will be required prior to commencement of work.

**8.1 Receive update on new bus shelter on Eye Lane**

No further progress has been made regarding the nutrient and neutrality issues with planning, however Cllr Elburn advised the developers that as we cannot delay this project indefinitely the bus shelter may go ahead and if it installed and consequently has to be moved, the developer would have to cover the cost of its re-positioning.

**8.2 Receive update on EV charging points pilot scheme**

Cllr Tizard has still not heard any more since stating that we agree in principle.

**8.3 Receive update on erosion on The Green, caused by passing vehicles**

Cllrs Elburn and Pearson have agreed to meet with the Highways Inspector within the next few weeks to discuss the erosion of The Green and report other concerns including the car park, faded signs and potholes.

It was noted that a removals lorry has driven on the Green and sunk into the wet grass, Cllr Elburn agreed to try to sort this out when the weather is better.

8.4 To discuss the matter regarding the shed that has been placed on the verge side on Bagthorpe Road This matter is still ongoing – a small piece of land that has presented an issue when a greenhouse was put up, now a cupboard has been put up and a parishioner is selling vegetables – we are trying to establish ownership of the land but are awaiting confirmation from Highways, which we understand could take up to 12 weeks.

8.5 Discuss recent flooding issues  
A parishioner had contacted the Chairman on New Year's Day looking for help to lift a manhole and clear it. Cllr Pearson explained that it was not the Parish Councils responsibility and to contact Anglian Water.

## 9. **East Rudham Cemetery & Churchyard**

Cllr Pearson reported that there is still quite a lot of work needed and the entrance may need to be widened to help alleviate the issues with people speeding on the main road and exiting the site. This work has been budgeted for together with placing more gravel and clearing around graves.

## 10. **Newsletter**

Cllr Weeks reported that 10<sup>th</sup> Feb is the deadline for any inclusions. Cllr Jones noted that there will be a vacancy on the Community Car Scheme. It's a paid position, and if it's still vacant it could be included in the next newsletter.

## 11. **Financial Matters**

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

### Payments

Clerk	Poppy Wreath	£20.00
Clerk	Salary (Dec-Jan)	£675.80
HMRC	PAYE	£0.00
Hempton PC	Clerk Expenses	£16.24
K&M Lighting	Street Lights (Dec-Jan)	£65.78
Viv Dominy	Stonepit Wood Cutting	£89.10
BCKLWN	Newsletter Printing	£80.89

### Receipts

Various	Newsletter Advertising Fee	£113.00
Barclays	Interest on reserves	£83.83

11.2 To approve the budget and set the precept for 2024-25

Following consideration, the council approved the budget presented and agreed to set the precept at £11342, which represents no additional increase on last year.

**12. Planning Matters**

12.1 To receive results of applications.

22/01146/F | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham  
Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment | BC decision - PENDING VARIATION OF CONDITION 2, 3 and 4 OF PLANNING CONSENT 22/00818/F ; 52 Bagthorpe Rd  
BC decision - PERMITTED

23/02026/F | 6 Fakenham Road, East Rudham, PE31 6TA  
Side and rear extension.  
PC comment – NEUTRAL | BC decision - PERMITTED

12.2 To receive applications for consideration

23/02100/F - Change of use of the land adjacent to the stables at Rudham House, for the installation of an Omnipod to provide accessible tourist accommodation for disabled adults. at Rudham House Broomsthorpe Road  
PC comment - SUPPORT

TEN – Biagio's, The Green, East Rudham – Pop up restaurant - 27 Jan 6pm -12am

**13. To receive and consider any correspondence**

Bicycle provision email - Cllr Pearson advised that we have two already, so no extras are needed. It was suggested that the post office van hatch lines are not as effective as hoped and the post got broken last year. Consideration to this issue will be given later in the year.

**14. Receive items for next agenda and note the date of the next meeting**

Items for inclusion at the next meeting:- Helping the elderly that fall in the community.  
The next meeting will be held on 20 February. The Chairman thanked everyone for attending and closed the meeting at 8.15pm.

Signed by Chairman: ..... Date: .....