



# East Rudham Parish Council

## Meeting Minutes

Tuesday 18 April 2023, 7.15pm

---

Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), John Dawson, Sue Jones, Rosemary Weeks, Trevor Davis and Chris Morely (Borough Councillor). Also in attendance: Jodie Bond (Parish Clerk). There was 1 member of the public present.

---

**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present. Apologies were received from Michael Chenery. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of the meeting held on 21 March 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. To receive reports from BC and NCC Councillors, if attending**

Michael Chenery (County Councillor)

Not present

Chris Morley (Borough Councillor)

Cllr Morley reported on local matters including Wild Ken Hill glamping pods, South Creake glamping pods, the Hardwick roundabout, £24m funding towards new entrance gates at Kings Lynn and the Guild Hall.

Please visit the Borough Council website for the latest information [www.west-norfolk.gov.uk](http://www.west-norfolk.gov.uk)

**6. Open forum for public participation: an opportunity to hear from members of the public**

The member of the public present presented Councillors with some information and a request to plant a small tree in the village in memorial of a much loved member of the community who has recently passed. Family members had suggested planting a crab apple tree on the Village Green, which would be at no cost to the Parish Council. The Chairman agreed to add this to the next agenda for consideration and thanked the member of public for attending.

**7. To receive updates from council members**

7.1 Jack's Lane Windfarm Community Fund

Cllr Pearson advised nothing has been received as yet so we will await a further update.

7.2 SAM2 & Speeding report

Speed Watch

Report has been circulated to councillors since last meeting.

SAM2 report

March

Location	Outside Vets (westbound)
Average speed	36.6mph
Max speed	85 mph on 13/5/23 at 10.55pm
85 <sup>th</sup> percentile speed	43.9 mph
Volume	123,164

**8. Open Spaces & Highways Issues**

Cllr Pearson received a request to temporarily place promotional signage on the Village Green to advertise the summer fete on the playing field. All AGREED.

8.1 Receive update on new bus shelter on Eye Lane

Cllr Elburn noticed quite a lot of activity near the top of Eye Lane and spoke to the contractors on site. They explained that they would be moving the bus shelter base to make way for a new gateway behind the current base. Cllr Elburn contacted the Highways Inspector, as the Parish Council had already received consent to install a new bus shelter on this site, who said that the street furniture licence is now void and we must reapply with a new position. Following discussion all agreed to resubmit another licence once Cllr Elburn is able to confirm the location.

8.2 To receive update on the play park

No further update received.

8.3 Discuss and report erosion on The Green, caused by passing vehicles

The Chairman noted that he had witnessed a 4x4 vehicle driving in a circle on the Village Green. When approached, the driver explained they were unable to exit the car park. Thankfully there did not appear to be any damage caused. Councillors considered that some fencing or notices may need to be installed on this side of the car park in the future. Agreed to monitor for time being.

Clerk has submitted photos of the erosion on the roadside of the Village Green to the Highways Department requesting that they help with repairs or costs of the repairs needed. Further update to follow.

Cllr Dawson also noted that the area beneath the telegraph pole at the end of Broomsthorpe Road is also eroding, however it is thought this is Highways land. Clerk can report to Highways once photos have been taken.

**9. East Rudham Cemetery & Churchyard**

Cllr Pearson and Cllr Elburn had a meeting with some parishioners who offered to do some work to older graves and headstones that have fallen – they have marked the worst ones and will look into doing what they can, as they have some experience. Also one or two graves have metal around them that is not visible through the grass and presents a trip hazard – these will be taken down to ground level. This work should be carried out during June/July time.

Cllr Pearson also advised that some additional gravel may need to be purchased to go in between some of the graves. All AGREED.

Cllr Elburn explained that there is nothing occurring in the church yard at present.

**10. Newsletter**

Inclusions to be received a week before the next meeting please.

**11. Planning Matters**

11.1 To receive results of applications.

**22/01146/F** | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham

Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment | BC decision - PENDING

**22/02046/F** | East & West Rudham PreSchool Group School Road East Rudham PE31 8RF

Proposed single storey extension to dwelling

PC comment – SUPPORT with concerns over removal of mature tree | BC decision - PERMITTED

**23/00175/F** | Proposed cart shed at Anchorage House, Broomsthorpe Road, East Rudham

PC comment – SUPPORT | BC decision - PENDING

**23/00174/F** | Two storey rear extension and alterations to dwelling at Old White Horse Station Road East Rudham Norfolk PE31 8RB

PC comment – OBJECT with comments | DC decision - PENDING

Can we meet with them ...Malcolm asked clerk to ask the planning dpt is this going ahead....Chris will also ask this too..there is clear activity....clerk to ask and chris will ask.

11.2 To receive applications for consideration

23/00497/F | VARIATION OF CONDITION 8 OF PLANNING APPLICATION 21/02172/F - Two

detached houses including extended access (PLOT 1) at PLOT 1 22 Bagthorpe Road East Rudham PE31 8RA

PC comment – Clerk to make comment once councillors comments received via email.

**12. To receive and consider any correspondence**

SSE statement of account – made available to councillors.

Parishioner email regarding a property in Broomsthorpe Road obstructing the pavement. Council agreed to send a letter to ask that they are mindful of pedestrians and that the pavement is left passable.

Communication received regarding the maintenance of Stone Pit Wood – All AGREED to accept the offer for the work to continue and to acknowledge appreciation for the area being so well kept.

Communication received from the roofing contractor at Janes Coffee Shop who would like to leave a skip on a car park bay for the duration of the work. All AGREED as long as the skip location is approved and it is removed before the bank holiday.

**13. Financial Matters**

Consider and agree insurance cover for the ride on mower.

Clerk is awaiting a comparison quote, however as the renewal date is 1<sup>st</sup> May the Council AGREED to accept the renewal from AJG unless the alternative is cheaper. Clerk to action.

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

K&M Lighting	Street Lights (Apr)	£32.89
BCKLWN	Dog Bin Emptying	£312.00
AJG	Mower Insurance	£218.75
NALC	Annual subscription	£183.82

**14. To receive update on the Archives Day in June**

The village hall has been booked. Cllr Pearson has all the paperwork in the church with some new documents that have been located. Also, a local resident who is keen on archaeology is interested in getting something together to bring along. Tasks for the event will be agreed at our next meeting.

**15. Receive items for inclusion on the next agenda and note the date of the next meeting**

Inclusions for the next agenda:- Memorial Tree

The next meeting will be held on 16 May at 7.15pm. Cllr Dawson sends apologies as he will be on holiday.

The Chairman thanked everyone for attending and closed the meeting at 8.28pm.

Signed by Chairman: ..... Date: .....