



East Rudham Parish Council

Meeting Minutes

Tuesday 15 June 2021, 7.15pm

Parish Councillors present: Tony Elburn , Malcolm Pearson MBE, Rachel Wade, Sue Jones, Rosemary Weeks, Pauline Daisley Brown, John Dawson, Chris Morley (Borough Councillor), Michael Chenery (County Councillor).

Also in attendance: Jodie Bond (Parish Clerk) there were 2 members of the public.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies received from Hedley Mines. Apologies Accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Wade declared a pecuniary interest in items 8.1 and 8.2.

It was RESOLVED to grant Cllr Wade a dispensation to participate in the consideration of items 8.1 & 8.2.

3. To approve the minutes of the meeting held on 18 May 2021

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

Clerk advised Councillors of the cost and various design options of grit bins following the request for a new bin in Coxford. The design and size is to be agreed so that it matches the existing grit bins. Further action required before a decision can be made.

5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending

- Cllr Chenery has forwarded some emails which the Clerk will circulate to Councillors.
- There have been flooding and speeding issues in South Creake which have been taking up a lot of time.
- Meetings are still being held via Teams as County Hall is not currently suitable to hold face to face meetings, due to issues with ventilation and social distancing, however this is being dealt with.
- The Members Fund allowance is increasing from £7000 to £10000 per year and will be able to assist with environmental issues as well as highways issues.
- The Parish Council suggested that funding should be used towards flooding issues in the area.
- Cllr Chenery still wishes to have the milestones repainted.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. To receive updates from council members

7.1 Jack's Lane Windfarm Community Fund

Cllr Elburn advised that the £5000 bid has now been received.

7.2 SAM2

Cllr Elburn has temporarily taken on the SAM2 rota in Cllr Mines' absence. There have been some technical issues with the laptop so there is no data to share at this meeting.

Cllr Elburn invited anyone else to take on the SAM2 if they wish. Cllr Wade will ask her husband.

7.3 Conservation Area in Churchyard

No further update.

7.4 Village Christmas Tree

No further update

8. Open Spaces & Highways Issues

8.1 Village green

The picnic tables continue to be a success. Cllr Wade has employed a garden maintenance person, via her own business on the green, to carry out the grass cutting around the tables and around the water pump.

The car park is getting busy and the Post Office van is having trouble parking there on the scheduled days. Following discussion the Council agreed to install a designated sign, either on a post or on the surface, to 'keep clear' a space for the van to park on the days they visit.

Clerk or Chairman to follow up with the permission to install posts and chain opposite one or two properties to prevent cars parking and allowing the homeowners to enter and exit their own drives without obstruction.

It was agreed to prioritise the signs for the Post Office van and then follow up with the posts and chains.

Cllr Wade would like to organise events on the green for the Queens Jubilee next year. These will be co-ordinated and organised via Cllr Wades business, Janes Coffee Shop. The Council agreed to allow the green to be used for community events and it was suggested that a beacon may also be organised to mark the event.

Cllr Pearson reported that the defibrillator had been activated due to an incident at The Crown. It was reported that the code was not given out by the ambulance service due to the patient remaining consciousness.

It was discussed and agreed to give the defib cabinet code to The Crown and Janes Coffee Shop. Parishioners will be made aware of this via the newsletter, but in an emergency call 999 and the ambulance service will give out the code.

The defibrillator is moving to a new system and must be re-registered, which the ambulance service is advising. However, we use Community Heartbeat Trust and they have concerns with security and data protection issues. Following communications, the ambulance service has now agreed that we may continue to liaise directly with CHT. The issues have now been resolved, but Cllr Pearson may write a letter to express our frustration and concerns at how poorly this has been handled.

8.2 School access update

The dropped kerb work will be carried out by Highways, hopefully during the school holidays.

8.3 UK Power Networks - Proposed Undergrounding Project update

No further update yet. We are waiting to hear whether UKPN will accept our proposal for the new site.

8.4 Speed Watch and Speeding

Cllr Pearson suggested utilising some of the NCC Members Fund, possibly for an additional SAM2 or further village gateways in the future. Further consideration required.

8.5 Consider Village Sign Replacement, including the Flint Mound.

Cllr Elburn is awaiting some quotes to replace the signpost and mound. Further update to follow.

9. Playpark update

The £5000 grant from Jacks Lane Windfarm has been received.

There is no further update on the CIL funding yet.

WRPC fund of £513 will be received within the next few weeks.

Cllr Wade advised that once we know whether we have received the CIL funding we can move forward with the funding bids for the under 5's part of the play area. Cllr Wade will organise some quotations in readiness. Thanks, given.

10. East Rudham Cemetery

An email had been received from a parishioner who used to live in the village and who has a family member in the cemetery. They had concerns with the untidiness of the cemetery. Cllr Elburn advised that the visit had been between cuts.

It was discussed and agreed that enforcement of the cemetery rules will be implemented to ensure that graves are well maintained, this may include replacing glass vases with plastic vases, to prevent broken glass which can occur during a frost. A note will be included in the next newsletter to this effect. Cllr Weeks to liaise with Cllr Elburn.

Cllr Wade suggested obtaining quotations for the cemetery grass cutting, as a comparison to the existing grass cutting service.

Cllr Elburn also advised that there may be a new cemetery clerk taking over from Mrs Elburn.

11. Newsletter

Cllr Weeks requested inclusions to be received by mid August please.

Cllr Wade has requested a list of distributors and the properties they deliver to, to ensure everyone has an equal share to deliver.

12. Planning Matters

Back Lane

The Clerk had been in contact with Borough and County Council regarding the use of Back Lane and the signs that had been erected.

County Council have provided some forms for local residents who have used the route over a 20 year period to complete as evidence of use.

12.1 To receive results of applications.

21/00182/F Broomsthorpe Hall Tatterford Road Broomsthorpe East Rudham Norfolk PE31 6TQ

Variation of Condition 9 of Planning Permission 13/00514/F: Conversion of redundant agricultural buildings to 6 residential dwellings

PC comment - Supports | KLWNBC decision – Pending

21/00729/F | Broomsthorpe Hall, Tatterford Road, East Rudham

REMOVAL OR VARIATION OF CONDITION 9 OF PLANNING PERMISSION 13/00514/F: Conversion of redundant agricultural buildings to 6 residential dwellings

PC Comment – Supports | BCKLWN – Pending

21/00175/RM Land NW of St Patricks Villa Back Lane East Rudham Norfolk

Pair of detached self-build dwelling and garages

PC comment - Supports | KLWNBC decision – Pending

21/00498/F | Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road, East Rudham Norfolk

Proposed residential development

PC Comment – Supports with some highway concerns | BCKLWN – Pending

12.2 To receive applications for consideration

21/00992/F | Change of use of school to dwelling at East & West Rudham Pre School Group

School Road East Rudham King's Lynn Norfolk PE31 8RF

PC Comment – Supports

Cllr Daisley-Brown expressed views from parishioners in the village that are not happy that this is not continuing as a community use dwelling but a private dwelling.

21/01010/F | Change of use from butchers shop and premises to dwelling at J Kew Butcher

Station Road East Rudham Norfolk PE31 8RB

PC Comment – Supports

21/01011/F | Construction of four Dwellings

at Land To Rear of Old White Horse Station Road East Rudham Norfolk

PC Comment – Supports with reservations regarding additional traffic exiting onto Station Road. Also, it was emphasised that conservation area regulations must be adhered to.

Cllr Daisley Brown suggested implementing a Local Plan as this has proved useful in her previous experience. Cllr Weeks advised that it is an expensive exercise.

21/01012/F | Alterations and extension to dwelling at Old White Horse Station Road East Rudham Norfolk PE31 8RB

PC Comment – There was much discussion about this application. It was agreed that further clarity is required before a comment is submitted. It is not clear whether this application is intended to cover the retrospective demolition work of the old smoke houses. If that is the case, then this application will be objected to. It is noted that demolition of the old smoke houses went ahead without prior consent.

It was agreed that the Clerk will contact Cllr Chris Morley our Borough Councillor and the Planning Department to make enquires and to clarify this further, and if necessary request an extension of time to enable the Council to make an informed decision and comment.

13. Correspondence

- Save Our Hospital – Cllr Weeks suggested ordering 500 post cards and leaving them at Janes Coffee Shop, Nanny P's Farm Shop, Fourwinds, The Crown, The School etc for people to complete and post.
- Barclays update to T&C's
- Email regarding the Queens Jubilee beacon and bank holiday 2022.

14. Finance

14.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
SSE	Electricity	DD	60.25
K&M Lighting	Street Lighting Services	Online	28.60
T Elburn	Strimmer Line	Online	9.60
	Total		£98.45
Receipts from	Description		Amount (£)
HMRC	VAT Refund	DC	1129.21
NCF	Grant – Play Area	DC	5000.00
	Total		£6129.21

Payments made via online banking.

15. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Tuesday 20 July at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 20.45pm.

Signed by Chairman: Date: