



# East Rudham Parish Council

## Meeting Minutes

Tuesday 17 August 2021, 7.15pm

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Parish Councillors present: Tony Elburn, Malcolm Pearson MBE, Rachel Wade, Sue Jones, Rosemary Weeks, John Dawson, Trevor Davis. Also in attendance: Jodie Bond (Parish Clerk), there was 1 member of the public.

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- 1. Welcome and to receive apologies for absence**

The Chairman welcomed those present.  
Apologies received from Hedley Mines and Pauline Daisley Brown. Apologies Accepted.
- 2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.
- 3. To approve the minutes of the meeting held on 20 July 2021**

The minutes were approved without amendment.
- 4. To report progress on items not on the agenda from the last meeting**

There were none.
- 5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending**

Michael Chenery (County Councillor)  
Not present.  
Chris Morley (Borough Councillor)  
Not present.
- 6. Open forum for public participation: an opportunity to hear from members of the public**

There were no comments.
- 7. To receive updates from council members**
  - 7.1 Jack's Lane Windfarm Community Fund  
Cllr Pearson will touch base with the committee as there has been no communication since the last application was approved.
  - 7.2 SAM2 report  
The SAM2 is now all set up and is currently located outside the vets. Data should be available for our next meeting.
  - 7.3 Conservation Area in Churchyard  
Update received from Cllr Daisley Brown via email: *'...I have passed on the details of the Queens Green Canopy or Plant a Tree for the Jubilee to the vicar who will discuss at the next PCC meeting. I am sure we will be able to involve the school with planting and design too'...*

## 8. Open spaces & highways issues

Cllr Elburn asked about progress with the Muga litter bin emptying. The Clerk advised that there had been an issue with adding it to the BC collection route as it was too far away from the roadside. Discussions were being held with West Rudham Parish Council about possibly relocating the bin to next to the dog bin outside the Rudhams Village Hall area. The Council RESOLVED to continue to contribute towards the emptying costs once the bin relocation has been settled.

### UK Power Networks - Proposed Undergrounding Project

Cllr Elburn has spoken with a few local people that live in the area where UKPN are proposing to site underground cabling and a transformer on the verge in Broomsthorpe Road. It was originally a 1.5m cube then a 3m cube.

UKPN agreed to our request for the transformer to be repositioned West along the road on Parish land (Pond area CL210) set back and to the East side of the site which would be screened by existing hedges. It was proposed that a site meeting is organised between UKPN, representatives from Savills, the Parish Council and local residents to discuss the details further. All AGREED for Cllr Elburn to progress with the meeting.

UKPN have requested that a wayleave, lease or tenancy agreement is provided and having taken advice Cllr Elburn confirmed that as the land is registered to the Parish Council there is no reason that we could not organise this. A document now needs to be drawn up.

### 8.1 Village Green

The Council agreed to keep the picnic tables until the end of September and once finished they will be put into storage until next year. Janes Coffee Shop team litter pick around the bench area at least once a day. Cllr Wade has asked that if the benches are reinstated next year and were to become a permanent fixture, they would need a solid base to enable them to be fixed or anchored to the ground. This will need consideration, it was agreed to discuss again in November for next year.

Cllr Jones had recently witnessed a horse and cart driving onto The Green at least twice. Cllr Pearson had also seen this and advised that enforcement is difficult and placing signs asking them not to go on there is the only thing we could do. They have been approached in the past and asked to refrain from driving on there and they are very reasonable people. Cllr Wade added that they have taken kids for little rides while stopping to have a coffee.

Cllr Davis noted that there appears to be a lot of grass growing through onto the north side path. Cllr Elburn agreed to put down some left-over weed killer.

Cllr Wade also reported that there had been a visit from the Police last Saturday at around 5.30am following a report of a car (not a local vehicle) precariously parked outside the shop with 2 occupants inside. When the police investigated the occupants were both found naked and were moved on.

Cllr Wade asked about the decision and any progress with regards to the parking bay for the mobile Post Office van.

Originally it was agreed that the best option would be to have it marked on the ground as 'keep clear'. Cllr Davis suggested a drop down post with padlock which the post van could also have a key for. Cllr Pearson suggested that Highways may be able to help with this or the Members Fund from Michael Chenery. All agreed this would be a good idea as it would eliminate potential issues for passing wheelchairs and pushchairs too. The Council agreed to go ahead with plans for a drop down post.

## 8.2 Speed watch and speeding

It was noted that there had been quite a bit of activity on the community Facebook page surrounding local parishioners wishing to set up a Speed Watch Team. Cllr Pearson has spoken with the local police to attempt to expedite this on their behalf. At least 6 volunteers will be required, and the Police will give training, there is quite a lot of work involved but it would be an asset to the village. The Council agreed to support any parishioners willing to establish a Speed Watch Group.

Cllr Pearson carried out a traffic calming survey and circulated a Speeding Strategy document to Councillors for consideration (refer to appendix 1).

It was agreed that the first priority would be to request 30mph speed roundels painted on the A148 road surface and request a further pair of white gateways by Station Road. Cllr Pearson advised that in the past the Parish Council have been informed that this would not be possible, but Cllr Davis asked whether this would be reconsidered since receiving the plans for a new development on Eye Lane.

Cllr Pearson also raised concerns about the entrance to the cemetery. There is no visible signage on the A148 making drivers aware of the entrance or slow-moving vehicles, a serious accident is waiting to happen.

Cllr weeks suggested installing 'Concealed Entrance' signage, and there were further suggestions, including installing a Highways approved 'cemetery' sign, or similar, on the opposite side of the road, clearly showing the cemetery entrance.

The Council RESOLVED to request some signage from Highways in the first instance. Cllr Wade proposed that this item remains as a standing item on the agenda until the matter is resolved. All AGREED.

Cllr Davis asked how easy it is to have the speed limit reduced, Cllr Pearson explained that this is down to national legislation and the consideration is largely based on the number of houses along the roadside and whether they are along one side or both sides, also whether traffic gets congested etc.

Cllr Davis referred to School Road and south of The Green. The minimum speed is 30mph with potentially 20mph flashing speed signs, that we hope to have outside the school, but the problem is policing this speed in other areas. Sleeping policemen have also been suggested in the past.

Cllr Dawson reported that the white lines at the bottom of School Road (on the North side) have virtually disappeared and need to be re-lined. Cllrs Pearson and Elburn will report this to Highways when contacting them about the other items.

## 8.3 Discuss other funding options for flashing school signs

It was discussed and AGREED that Cllr Pearson will ask Westcotec to attend a site meeting to agree the best location for the flashing signs, which will then be agreed with NCC Highways. Cllr Wade suggested tying in the location of the signs with the play park, as many children cross here as well as the school.

Funding will be sought via the NCC PPS Fund and our County Councillors Member Fund.

8.4 Receive an update on village sign support replacement

The sign has now been removed and we are awaiting the steel support post to be constructed and then it will be finished off. The rubble has been placed near the tree and it will be left there in case the rubble is required to complete the re installation.

Cllr Elburn reported that the drainage pipe causing some winter flooding, running from the Manor House under the A148, the West end of the Village Green and the road to the South of the Village Green to a ditch by the Lodge leading to the river, will be worked on by contractors (not Highways) under instruction from the Manor during the next few weeks.

8.5 Discuss village street lighting

The K&M Lighting contract is due for renewal, following discussion based around the pricing and service provided the Council RESOLVED to renew a 3-year contract which will hold the price of £7.65 per unit per year for the duration.

In response to a further communication received from a parishioner following up on an enquiry about a professional street light survey being carried out it was agreed that a proposal to survey the whole village was made at the meeting of 16 July 2019. This was carried out by some members of the council and not a professional survey but a short practical assessment of the present coverage of the street lighting.

The conclusion was that to improve any one area, to bring it up to an urban standard meant that the complete system would need to be redesigned and the new installation would be at a very large cost.

The original lighting was designed for a rural setting with regard to light pollution, driving safety and cost. The Council therefore RESOLVED that there would be no change to the existing system for the foreseeable future.

Following on from Cllr Jones previous request, it was agreed that the street light next to the bus stop could be tilted to deflect some light towards the bus shelter as this would not have a detrimental effect on any neighbouring properties.

It was reported by a member of the public that the streetlight on Eye Lane near Back Lane is faulty and is staying on all day. Clerk to report.

**9. Playpark update**

There has been no further update received from the BC regarding the CIL funding. Cllr Elburn will follow up with them to find out if a decision will be made in the near future.

Cllr Wade reported that she is continuing with the weekly checks and is pleased to say that there is noticeably very minimal litter and is pleased that people are respecting the play park and the sign on the gate appears to be working.

**10. East Rudham cemetery**

The records have started to be updated into digital form which is a work in progress and may take around 6 months to complete. Photos have been taken of all the graves.

Cllr Pearson suggested that the rules for the cemetery are published and displayed clearly on a noticeboard or sign so that visitors are aware of the rules, including the non-acceptance of glass vases as this hinders grass cutting etc.

All agreed a new tasteful and suitable sign would be a good idea. Proposed by Cllr Pearson and seconded by Cllr Elburn. Cllr Wade agreed to source some prices for consideration.

Cllr Dawson suggested forwarding the rules to the local funeral directors also. Clerks & Councils Direct may be a good source of suppliers.

As discussed under item 8.2 a cemetery sign on the A148 will also be requested from Highways.

**11. Newsletter**

Clerk to forward a report to Cllr Weeks.

**12. Planning matters**

Back Lane

No further update.

12.1 To receive results of applications.

21/00182/F Broomsthorpe Hall Tatterford Road Broomsthorpe East Rudham Norfolk PE31 6TQ

PC comment - Supports | KLWNBC decision – Pending

21/00729/F | Broomsthorpe Hall, Tatterford Road, East Rudham

PC Comment – Supports | BCKLWN decision – Permitted

21/00175/RM Land NW of St Patricks Villa Back Lane East Rudham Norfolk

PC comment - Supports | KLWNBC decision – Permitted

21/00498/F | Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road, East Rudham Norfolk

PC Comment – Supports with some highway concerns | BCKLWN decision – Pending

21/00992/F | Change of use of school to dwelling at East & West Rudham Pre School Group

PC Comment – Supports | BCKLWN decision - Pending

21/01010/F | Change of use from butchers shop and premises to dwelling at J Kew Butcher

PC Comment – Supports | BCKLWN decision - Pending

21/01011/F | Construction of four Dwellings

PC Comment – Supports with reservations | BCKLWN decision - Pending

21/01012/F | Alterations and extension to dwelling at Old White Horse

PC Comment – Objection | BCKLWN decision - Pending

21/01373/F | Proposed new residential dwelling at Land Adjacent To 54 Bagthorpe Road

PC Comment – Support | BCKLWN decision - Pending

DRAFT until agreed at next meeting

21/00175/RM | Reserved matters: Pair of detached self-build dwelling and garages  
PC Comment – Support, as per the original comment | BCKLWN decision - Permitted

12.2 To receive applications for consideration

21/00498/F – Proposed residential development at Land NE of 5 Eye Lane and S of The Bungalow  
Fakenham Road Fakenham Road East Rudham Norfolk  
PC comment - Support

**13. To receive and consider any correspondence**

Literature received from Elan City (flashing speed signs)– passed to Cllr Pearson.  
Email received regarding the streetlighting – refer to item 8.5.

**14. Financial matters**

14.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Ref	Amount (£)
SSE	Electricity	DD	68.18
K&M Lighting	Street Lighting Services	Online	28.60
T Elburn	Mower Fuel	Online	23.00
BCKLWN	Newsletter Printing	Online	81.06
	<b>Total</b>		<b>£200.84</b>
Receipts from	Description		Amount (£)
West Rudham PC	Play Park Donation	DC	513.00
	<b>Total</b>		<b>£513.00</b>

Payments made via online banking.

**15. To discuss and agree a new parish council website**

Following discussion, the Council RESOLVED to set up a new WIX website via Steve Jackman for £95.00 plus £86.00 (approx.) per year for hosting and domain name. The Clerk will populate the site once the template is created and continue to maintain it. The existing NALC website will be removed once the new site is up and running. Cllr Wade suggested that Maria Pearson may be happy to provide some local photographs for use on the new website. Thanks, given.

**16. Receive items for next agenda and note the date of the next meeting**

Items for including include:- NS&I Account to be closed, signatures are required and Drainage Issues.  
The next meeting will be held on Tuesday 21 September at 7.15pm.  
The Chairman thanked everyone for attending and closed the meeting at 8.58pm.

Signed by Chairman: ..... Date: .....

## **East Rudham Speed Calming and Hazard Strategy**

This paper covers possible speed calming measures that may be pursued by the Parish Council detailed by each road as applicable and identifies potential accident risk areas and possible mitigations to the risks identified

### **A148 30mph and 40mph areas**

1. Road markings depicting the speed limit as in West Rudham  
*This requires highways approval and budget*
2. Speed watch group monitoring.  
*This requires the establishing of a speed watch group of at least 6 volunteers including a co-ordinator and approval of volunteers / sites by Norfolk Constabulary.*
3. Additional SAM sign so that one is permanently deployed on the A148  
*Would need approval of Highways and PC budget*

### **Station Road**

1. Speed Gates at the entrance to the 30mph limit from West Raynham  
*Requires Highway approval and PC budget, approval has previously refused but other villages do now appear to have signs on similar sized verges*
2. Speed watch group monitoring.  
*This requires the establishing of a speed watch group of at least 6 volunteers including a co-ordinator and approval of volunteers / sites by Norfolk Constabulary. A preliminary site opposite the wall of Wensum House has been discussed with Norfolk Constabulary but would need approval.*
3. Road markings depicting the speed limit as in West Rudham  
*This requires Highways approval and budget which may be difficult as not an A road*

### **School Road**

1. School flashing warning signs active during school times  
*Requires Highway approval and PC budget*

### **South of Green**

*Most options have been looked at and dismissed by Highways.*

1. Warning signs i.e caution pedestrians/ concealed entrances etc  
*Need to consult with Highways re options*
2. Enforcement during peak times  
*Local Beat officer has been spoken to but availability of officers is an issue*

DRAFT until agreed at next meeting

3. Speed watch group monitoring.

*This requires the establishing of a speed watch group of at least 6 volunteers including a co-ordinator and approval of volunteers / sites by Norfolk Constabulary.*

**Bagthorpe Road**

1. Speed Gates at the entrance to the 30mph limit from the North

*Requires Highway approval and PC budget*

2. Speed watch group monitoring.

*This requires the establishing of a speed watch group of at least 6 volunteers including a co-ordinator and approval of volunteers / sites by Norfolk Constabulary.*

3. Road markings depicting the speed limit as in West Rudham

*This requires Highways approval and budget which may be difficult as not an A road*

**Eye Lane**

Highways have stated in previous meetings that they would be unwilling to take any action on this road.

**Potential Road Hazards**

1. Junction of station Road / A148

*Possible fitting of mirror to aid visibility subject to Highways and Landowner permission*

2. Access to Cemetery on A148

*Widening of access or mirror to aid visibility and warning signs (i.e concealed entrance) this may also aid speed calming on A148*