



# East Rudham Parish Council

## Meeting Minutes

Tuesday 15 February 2022, 7.15pm

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Parish Councillors present: Tony Elburn, Malcolm Pearson MBE, Sue Jones, Rachel Wade, Rosemary Weeks, John Dawson. Also in attendance: Jodie Bond (Parish Clerk), there was 1 member of the public.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present.

Apologies received from Trevor Davis and Chris Morley (Borough Councillor) Apologies Accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of the meeting held on 18 January 2022**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

There were none.

**5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending**

Michael Chenery (County Councillor)

Not present.

Chris Morley (Borough Councillor)

Council activities have been centred around the budget and the setting of Council Tax.

I have raised somewhat of a brouhaha over the levy we have to pay to the internal drainage boards without full visibility of their finances. They hold more reserves than Borough Council! I have secured a commitment to lobby Government about this. Obviously West Norfolk suffers disproportionately to inland Councils across the County and the Country.

It was part of George Osborne's austerity measures to stop funding these activities centrally but to place the burden on Councils but it affects our purse strings and limits our ability to invest in the District.

Council Tax for the District will be increased by the max permitted of £4.50 plus £.50 for special expenses (this generally goes to Parishes) for a Band D property at £139.37. Inc. IDB levies. The total Band D tax will be just over £2000 and if the relationships are the same, the splits are approx:

County 67%, Adult Social Care 8%, Police 14%, Parish/Town Precepts 3%, Special Expenses 1%, Borough 4%, IDB 3%. You can see that the District Council is only allowed a small share, therefore important to ensure we get a full bang for our buck across West Norfolk.

Don't forget that most of the small grant applications close end Feb. i.e. Small Community Grant Scheme, Jubilee Celebrations, Councillor Community Grants, details on websites.

**6. Open forum for public participation: an opportunity to hear from members of the public**

There were none.

## **7. To receive updates from council members**

### **7.1 Jack's Lane Windfarm community fund**

Cllr Pearson advised that the next meeting will be in May/June. There was not a huge uptake of funding in the last round, so applications have been considered outside of the usual timeframe. Cllr Pearson suggested we could consider a project and apply for funding too.

### **7.2 SAM2 & Speeding report**

#### **SAM2**

##### January 2022

Location:	Groveside - Eastbound Traffic
85 <sup>th</sup> percentile	34.5mph
Max speed	75mph on 21 January at 6.10hrs.
Average speed	29.8mph
Vehicle volume	197,376

#### **Speed Watch**

It is believed that the Speed Watch members received their training at the end of January, but no recent communication has been received from them.

## **8. Open Spaces & Highways Issues**

Cllr Jones reported that bricks are being removed from the front wall of the property which was the Little Owls Nursery. It appears that an access way is being created and this could be dangerous for the children who line up along this wall every morning. The Council have not been made aware of any planned works and therefore AGREED that as it falls within the conservation area this matter should be brought to the attention of the Borough Council Planning Department for investigation.

Cllr Jones also reported that the Jasmin is now obstructing the path next to the bus stop at Groveside. Cllr Elburn agreed to contact the owners, reminding them it is their responsibility to keep hedges and overgrowth cut.

Cllr Pearson confirmed that a list of issues will be raised with the Highways Inspector and a site meeting will be arranged if necessary. List to include the cones on the southside of the green, the parking on the grass verge outside properties at Groveside, parking on the verge obscuring driver visibility from Eye Lane, and any other concerns that arise.

Cllr Dawson wished to report that the double yellow lines outside the kitchen shop on Station Road need to be re-lined. Clerk to action.

Cllr Davis had reported, prior to the meeting, that the parking post lock needs to be repaired. It is also noted that a local vehicle continually parks in this bay. Cllr Elburn agreed to investigate the lock.

Cllr Wade noted that due to illness and a shortage in staffing the Post Office van has been struggling to attend site...they hope this will be resolved in the very near future.

### Village Green Benches

The Parish Council received a request from Jane's Coffee Shop and The Crown to install 6 temporary picnic benches on the Village Green again this year from 1<sup>st</sup> March (3 for The Crown and 3 for Jane's Coffee Shop). The Council RESOLVED to allow the benches to be installed, subject to regular review, necessary signage, maintenance of the grass and provision for litter.

#### 8.1 Receive an update on the UKPN undergrounding project

Cllr Elburn advised that Savills are in the process of applying to the secretary of state for permission to install the transformer on common land via a s38 consent process, which may take 6 months to approve.

The Parish Council have a form to consent to give ownership of this piece of land to UKPN. They have already put in a request to the Planning Department for planning permission. UKPN prefer to purchase the piece of land when carrying out this type of work, however they would otherwise agree to a 99-year lease. Following discussion, the Council's preference would be to offer the lease as opposed to selling it. This will need further investigating once Planning have made a decision.

#### 8.2 Receive an update on the Queens Jubilee Event

Cllr Wade has approached both East and West Rudham PC to apply for £180 each towards the cost of the event. The Clerk has submitted a grant application to NCF for £180 which will go towards marquee hire and children's entertainment.

Cllr Wade has now ordered the beacon and West Rudham Parish Council have agreed to contribute funds to cover the cost of the gas bottles required for the beacon.

Both Parish Councils are registered for the beacon trail.

There are lots of events planned for the whole weekend, including an outdoor cinema on the playing field, open gardens, yard sale, children's activities, community picnic and much more. Any money raised from ticketed events will generate funds which will be ploughed back into the community or to worthy causes.

A 20-page program will be circulated to parishioners of East and West Rudham and Pockthorpe at least a month in advance. The Chairman has been asked to provide an intro/foreword for the program.

Cllr Pearson enquired about car parking and road closures, which is also in hand.

Thanks given to Cllr Wade for all her efforts.

#### 9. **Receive an update on the Playpark**

Cllr Wade advised that the contractors are ready to commence installation as soon as the grass has grown. There have been a few people asking when it will be reopening, but as Cllr Wade explained there is a sign on the gate clearly stating that it will be closed for at least 6 months which was also publicised in advance. It was agreed to remove this item from the agenda until there is a further update.

#### 10. **East Rudham Cemetery**

The Burial Clerk has now handed over to the Clerk. Cllr Pearson wished to thank Mrs Elburn on behalf of the Parish Council for all of her help over the past 20 years.

Cllr Elburn has reduced the height of the new sign posts in line with the top of the signs.

Cllr Pearson has written an article for the newsletter, requesting volunteers for a working party to tidy the cemetery and the cenotaph.

Cllr Elburn will purchase some weed killer for the cemetery and other footpaths. All AGREED.

**11. Newsletter**

Articles have now been forwarded to Cllr Weeks for inclusion.

Clerk to discuss a contribution towards the Rudhams' Newsletter from West Rudham Parish Council so that circulation could be extended to include West Rudham and Pockthorpe.

**12. Planning Matters**

12.1 To receive results of applications.

21/01010/F | Change of use from butchers shop and premises to dwelling at J Kew Butcher

PC Comment – SUPPORTS | BCKLWN decision - PENDING

21/01011/F | Construction of four Dwellings

PC Comment – SUPPORTS with reservations | BCKLWN decision - PENDING

21/01012/F | Alterations and extension to dwelling at Old White Horse

PC Comment – OBJECTS | BCKLWN decision - PENDING

21/00498/FM | Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road

Proposed residential development of 10 dwellings at - Amended Plans

PC comment – Our previous comment remains but in addition a note is to be added that with 10 more houses with access directly onto the A148 the speed limit should be reduced from 40mph to 30mph.

BCKLWN decision - PENDING

21/02172/F | 22 Bagthorpe Road East Rudham King's Lynn Norfolk PE31 8RA

Two detached houses including extended access

PC comment - SUPPORTS | BCKLWN decision – PENDING

Clerk to contact Cllr Chris Morley to request an update on the Old White Horse site as there has still not been any update from the BC Case Officer. Clerk to action.

12.2 To receive applications for consideration

There were none.

**13. To receive and consider any correspondence**

Email from Simon Wade proposing that the Parish Council considers funding or raising funds for an electric car charging point, to be installed on the Parish Council car park. Mr Wade included some provisional sums for consideration. Following discussion, it was agreed to look into this further and include this item on the next agenda for further discussion.

**14. Financial Matters**

14.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

<b>Payment to</b>	<b>Description</b>	<b>Ref</b>	<b>Amount (£)</b>
SSE	Electricity	DD	60.25
K&M Lighting	Street Lighting Services (Dec-Jan)	Online	32.89
Viv Dominy	Grass Cutting – Stonepit Wood	Online	58.36
Smith of Derby	Annual Parish Clock Service	Online	266.40
CAB	Donation	Online	100.00
	<b>Total</b>		<b>£517.90</b>
<b>Receipts from</b>	<b>Description</b>		<b>Amount (£)</b>
	<b>Total</b>		<b>£0</b>

Cllr Elburn advised that an invoice is expected for parts for the mower, which have been received from John W Doubleday Ltd. The Council AGREED to approve this payment when the invoice is received.

**15. To review and approve the Risk Management Policy**

Following review, the Council RESOLVED to approve the Risk Management Policy presented by the Clerk, subject to making an amendment to include 'the qualified play area inspections are to be retained for 22 years.

**16. Receive items for next agenda and note the date of the next meeting**

Items for inclusion on the next agenda include swapping the play park item for future / village projects, picnic benches, electric car charge point, clerks' salary and work patten change.

The next meeting will be held on 15 March 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 8.25pm.

Signed by Chairman: ..... Date: .....