East Rudham Parish Council



Meeting Minutes

Tuesday 19 July 2022, 7.15pm

Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), Sue Jones, Rachel Wade, Rosemary Weeks and John Dawson. Also in attendance: Jodie Bond (Parish Clerk), there were 4 members of the public present.

**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present.

Apologies were received from Trevor Davis. Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Cllr Pearson declared an interest in item 11.2. The Council RESOLVED to grant Cllr Pearson a dispensation to participate in item 11.2.

**3. To approve the minutes of the meeting held on 21 June 2022**

 The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

 Cllr Pearson reported that the wig wag signs have now been installed.

**5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending**

 Michael Chenery (County Councillor)

 Not present.

 Chris Morley (Borough Councillor)

 Not present.

**6.     Open forum for public participation: an opportunity to hear from members of the public**

A member of the public present advised there are two confirmed donations, and a possible third donation offered, towards a new bench on the common land on Broomsthorpe Road. All agreed this was pleasing news and thanks were given.

Cllr Pearson advised that the bench, if agreed would be sourced by the Parish Council to ensure compatibility and consistency. Details of the bench will then be circulated to the donators before purchase.

**7. To receive updates from council members**

7.1 Jack's Lane Windfarm Community Fund

Cllr Pearson advised that this role is currently being handed over to Cllr Davis, however in his absence Cllr Pearson advised that the Committee have spent their allocated funding for the last period but are expecting to receive approx. £30,000 later in the year. Hopefully Cllr Davis will be able to update further in due course.

7.2 SAM2 & Speeding

 SAM2 report

 Location – Vets (Westbound)

 Average speed – 37.3mph

 Max speed – 90mph on 22/06 at 6.50am

 85th percentile speed – 43.8mph

Volume 142,626

Cllr Dawson asked for comparison years. Cllr Wade agreed this information may be beneficial when considering new planning development. Cllr Elburn explained that Covid has had an effect on the past few years.

Clerk to follow up with the Speed Watch team and request a report.

**8. Open Spaces & Highways Issues**

Cllr Pearson reported that Highways had attended site to measure the tree opposite the layby on the A148 and were liaising with the landowner to have the tree branches lopped off. However, before this could occur a passing lorry knocked a large overhanging branch off and a few days later another of the large branches was knocked off by another lorry.

Cllr Elburn advised that some new blades and parts are required for the mower which will cost approx. £134. The Council AGREED to proceed with the purchase of the necessary parts and thanked Cllr Elburn.

8.1 Receive update on the UKPN Substation

 Confirmation has now been received from the planning inspectorate confirming our withdrawal.

8.2 Make decision regarding traffic cones and white lining on The Green

The residents were invited to attend this meeting however they were unable to do so. An email was received in their absence asking for a further meeting and for chains and signs to be installed at cost to themselves if necessary.

However, following further discussion the Council reflected on previous suggestions and agreed that unfortunately the same issues still remain, such as cost, potential trip hazard, permission restriction with placement of signage and or chains, the precedent it would set for others etc. The residents would be at liberty to install signs on their own property asking people not to park opposite. Alternatively, the homeowners could change the splay of their driveway to ease access onto their drive. It was AGREED that the final response from the Parish Council will be to contact the homeowners following this meeting to advise them that we are unable to help them further, but they may wish to consider the above suggestions or alternatively contact Highways directly to request cross hatching on the road, as this would ultimately be a Highways decision. Unless something is suggested that meets all the criteria there is nothing more the Parish Council are able to do. It was noted that if details of a planning application to change the design of the existing driveway was received from the BC it would be duly considered.

8.3 Receive an update on the Play Park and consider quotations for phase 2

Cllr Wade circulated some plans and quotations for the younger children’s play equipment. There were some comments regarding the layout of the proposed train structure and 3 benches will be installed in addition to the plan shown, but all agreed the plans and design looks good. Cllr Wade has received a quotation from NGF Play Ltd for £31756.20 and will obtain two further like for like quotations for comparison. Cllr Wade proposed to submit a funding application to Jacks Lane Windfarm for approx. £4000-£5000 with the remainder of funding applied for via TNL.

8.4 Consider new bus shelter on Eye Lane and source funding via CIL or NCC PPS

A bus shelter has been requested for the top of Eye Lane. The Clerk presented some options including prices of approx. £2500. Following consideration, the Council AGREED to investigate further and obtain the necessary permissions. Further update to follow.

8.5 Organise a ‘public viewing day’ of the historic local village maps and documents

Cllr Pearson proposed that the village viewing day is planned for a Sunday in early October. Cllr Wade agreed to book the village hall and organise it. Notification of the event to be published in the next newsletter. The Council AGREED to fund the cost of the hall hire. Cllr Elburn requested that the documents are bought to the next PC meeting first.

8.6 Consider a new bench to be sited on the common land on Broomsthorpe Road

A request has been made by parishioners to site a new bench on the common land on Broomsthorpe Road. Three members of the public have kindly offered to donate funding for the bench. The Council considered the cost of the ongoing maintenance and installation costs and Cllr Elburn agreed to obtain an updated price for a recycled plastic bench. The Council were all in favour of siting a new bench on this site, subject to receiving donations. Cllr Wade suggested that a ‘kindly donated by local residents’ plaque could be attached if required. Further update to follow. Thanks, given.

**9. East Rudham Cemetery**

9.1 To approve the purchase of engraved markers

Cllr Wade advised the cost of grave grid markers based on 80mm dia. acrylic discs (A-M and 1-10 x 2) will be £4.20 per disc. £193.20 in total. Cllr Pearson proposed that the cemetery ringfenced funds are used for this purchase which was seconded by Cllr Dawson. All AGREED to purchase both sets of discs for both sides of the cemetery for £193.20.

Cllr Elburn has some concern about the uneven terrain. Therefore, a site visit will be carried out to assess this before the markers are purchased.

**10. Newsletter**

 Inclusions to be received by 10th August. Clerk to submit an article following our next meeting.

**11. Planning Matters**

11.1 To receive results of applications.

Clerk to follow up with the BC Enforcement Team regarding the Old Butchers site.

**22/00481/F** | Mallard Cottage Station Road East Rudham King's Lynn Norfolk PE31 8SU

 Single-storey extension to rear of dwelling. Insertion of 3 no. dormer windows to rear roof. (with associated internal alterations) Replacement Porch to front of dwelling. Erection of detached 3-Bay Garage and Store building on site.

 PC comment – SUPPORTS | BC decision – PERMITTED

**22/00575/F** | The Cottage, Broomsthorpe Road, East Rudham, PE31 8RG

 Rear two storey extension and minor internal alterations

 PC comment – SUPPORTS | BC decision - PERMITTED

 **21/01373/F** | Land Adjacent To 54 Bagthorpe Road East Rudham King's Lynn

 Proposed new residential dwelling **Appeal** reference: APP/V2635/W/21/3288964

 PC comment - SUPPORTED –No further comment | BC decision – Appeal in Progress

**22/00777/F** | Unit 2 Coxford Abbey Farm Old Fakenham Road Coxford Norfolk

 Re-building of workshop units following fire and part demolition

 PC comment – SUPPORTS | BC decision - PENDING

11.2 To receive applications for consideration

 22/00976/F | 3 Lynn Road East Rudham Norfolk PE31 8RE

 Proposed Cart Lodge to provide undercover parking

 PC comment – SUPPORTS

**12. To receive and consider any correspondence**

 Clerks & Councils Direct Magazine – Made available to Councillors

 Residents email regarding access along The Green (please see item 8.2)

GMCCS letter requesting donation – As the Council sent a donation earlier this year it was agreed to wait until the budget is set before any further donations are considered.

**13. Financial Matters**

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).



**14. Consider whether to set up auto reply on Clerk’s email inbox**

Following discussion, the Council RESOLVED to set up an email inbox auto reply notifying contacts that their email has been received and will be dealt with accordingly. Details to be finalised and Clerk to action.

**15. Receive items for inclusion on the next agenda and note the date of the next meeting**

Items for inclusion on the next agenda: Update on car charging point.

 The next meeting will be held on 16 August 2022 at 7.15pm.

 The Chairman thanked everyone for attending and closed the meeting at 8.02pm.

Signed by Chairman: .................................................................... Date: ..............................................