



# East Rudham Parish Council

## Meeting Minutes

Tuesday 18 August 2020, 7pm

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Parish Councillors present: Tony Elburn (Chairman), Malcolm Pearson MBE (Vice Chairman), Hedley Mines, Rachel Wade, Sue Jones, John Dawson, Rosemary Weeks. Also in attendance: Jodie Bond (Parish Clerk) there was 1 member of the public.

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**1. To welcome and receive apologies for absence**

Apologies received from Cllr Bramley, Cllr Daisley-Brown, Chris Morley (Borough Councillor) & Michael Chenery (County Councillor). Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

Cllr Wade owns a business, forward facing the Village Green.

**3. To approve the minutes of the meeting held on 21 July 2020**

The minutes were approved without amendment although it was noted that the report from Cllr Mines concerning overgrowth on the Village Green was further along on Station Road (item 10.3).

**4. To report progress on items not on the agenda from the last meeting**

Cllr Elburn reported that the weeds and brambles have now been cleared by the Highways Rangers.

**5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending**

Cllr Morley's report received via email below.

- *On planning, the applicant for Outline planning permission at St Patrick's Villa for 2 self build houses was approved at Planning Committee.*
- *Discussions for West Suffolk College to take over the training section of CITB are still ongoing and I will try to ascertain the latest position for September.*
- *The Crown did receive a business grant which I trust has provided sufficient headroom for the existing management team.*

**6. Open forum for Public Participation: an opportunity to hear from members of the public**

The member of the public present wished to convey thanks to Cllr Elburn for all the work he has done in the churchyard and throughout the village.

**7. To receive updates from council members (for information only)**

7.1 Jack's Lane Windfarm Community Fund

No updates.

7.2 SAM2

Cllr Mines reported as follows: -

The SAM2 had been moved from north of the Village Green to Station Road.

The data recorded at this location during lockdown showed a top speed of 70mph and 33.7 average on the 85<sup>th</sup> percentile.

The data recorded over the past 4 weeks at this location showed a max speed of 75mph at 4.05pm (assumed this was an emergency vehicle).

The new village gateways were installed for half of this time, and appear to have had a positive effect on the average speed. The data will be checked again at next meeting to see whether the gateways have a further positive impact on driver's speed.

The data has recorded that drivers are speeding most frequently before 7am and after 7pm, therefore it may be difficult to request a Police Speed Trap to be set up to capture these drivers.

7.3 Overhanging Boughs on A148

Cllr Elburn advised that a survey had not yet been received from Highways. Usually an annual inspection is carried out.

There are some trees that may need attention on the south side of the Village Green but it is thought that there may be a TPO on one of them. Cllr Pearson will check this and if there is not a TPO the dangerous branches will be cut down.

7.4 Parish Partnership Scheme

The village gateways have now been installed. Cllr Wade felt that they are effective and are making drivers aware of their speed, all agreed.

Cllr Mines suggested that if gateways were installed in West Rudham too, they may help slow traffic coming from that direction also.

A new PPS funding application may be submitted for another set of village gateways (near Station Road). This will be considered further before making a decision.

7.5 Village Green Fencing Project

Update received from Cllr Elburn. Further to some chasing, the contractor has confirmed that the remaining section of fencing, between the defibrillator and the opposite side of the trod, will be installed Friday 21 August (weather permitting).

Cllr Elburn proposed that the final invoice, for the sum of £797, be approved and the final payment sent, once the work has been completed satisfactorily. All AGREED to approve this payment, based on the previously agreed quotation for the same amount.

Cllr Mines reported that a bicycle had been chained to the fence next to the bus shelter. It was discussed and AGREED that some signage would be installed to notify people that no bicycles, signs, banners or anything is permitted to be chained or attached to the fencing, by order of the Parish Council. A sign will

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also be installed to advise horse riders not to take horses or carriages over the green, as this affects the ground and makes it uneven, which then makes it difficult to cut the grass.

Clerk to look into byelaws and rules that may be implemented to further protect the Village Green.

#### 7.6 Conservation Area in Churchyard

Cllr Daisley-Brown was not present. Agreed to move until next meeting.

### 8. Open Spaces

- Village sign post update –Cllr Elburn and Cllr Mines had attempted to remove the old sign post, but it is stuck fast. The existing post has eroded away by approximately one third, close to the dome. However, it would support the winter sign, as that is less than half of the weight of the summer sign.

During the winter the whole post will be attempted to be lifted out again, with help, but if it is not possible the whole post and base may have to be removed and either rebuilt or replaced.

- Cllr Pearson has compiled a list of volunteers' tasks around the village. These tasks will be costed and budgeted for on an annual basis, in the event that volunteers suddenly could not continue to help. Cllr Pearson will circulate the list for Councillors to add to if necessary. Volunteers will still be encouraged.
- Cllr Wade is seeking permission for a temporary marquee to be erected on the Village Green for a week in November to host a Christmas Fair. The event would be organised with current safety guidelines in place, insurance, signage etc. There will be no activity before 10am or after 4pm during the week. All in favour and AGREED.
- It was reported that there is a lot of overgrowth on the footpath from the A148 opposite Groveside to the School, West Rudham FP4 and fly tipping on the common area in West Rudham. Clerk to report this to West Rudham PC and BC.

### 9. Playpark

New bench from Little Owls update – Cllr Elburn has obtained a quote for a concrete base and a new bench from the previous supplier of the existing benches.

Little Owls will forward a cheque for their donation. Once received Cllr Elburn will order the bench. Cllr Elburn invited Councillors to meet on site and agree the exact position of the new bench when the time comes.

Cllr Dawson confirmed that the play area was opened in July and it has been well used since.

Clerk has notified the insurance company.

There are a lot of weeds growing which are difficult to keep down without spraying.

The bank appears to be eroding quite badly at the front and rear and the screen at the front looks a little run down.

It was discussed and agreed that most of the play equipment could be replaced or updated. Cllr Wade wished to take this project on and source prices for new equipment and funding streams. All AGREED.

**10. East Rudham Cemetery**

Cllr Elburn noted that the cemetery is being well maintained and a quote will be obtained for cutting the hedge on the inside boundary (which was last done 2 years ago).

Payment received for £55 from Abbey Memorials for a memorial inscription.

**11. Newsletter**

Any inclusions for the next issue to be received by 29 August so that it can be printed and delivered in early September. It will be delivered door to door again, which it was agreed is ideal as the news reaches those who do not or are unable to use the internet. It was agreed that the last issue (internet only) would not to be charged to advertisers, due to Covid19.

Cllr Mines would like to have an article from the Dewing Trust, such as 'The History of The Dewing Trust' so that local people have an understanding and awareness of the Trust. Cllr Weeks will make contact with the members of the Trust to discuss this.

Cllr Pearson will add an article about people's responsibility for maintaining hedges and overgrowth on their boundaries.

Clerk and Cllr Pearson will also provide a Parish Council report for the next issue.

**12. Planning Matters**

20/00292/F Broomsthorpe Hall

Conversion of cart shed to annex

**Resolved to support the application | KLWNBC decision – withdrawn.**

20/00498 Leonardslea, Broomsthorpe Road

Extensions and alterations

**Resolved to make no observations | KLWNBC decision – refused.**

20/00662/O Land NW of St Patricks Villa, Back Lane, East Rudham

Outline Application: Pair of detached self-build dwelling and garages

**Resolved to make no observations | KLWNBC decision – granted.**

**13. Correspondence**

The Parish Council had received an email from a local resident requesting an update on the previous request for a new streetlight be installed in Bagthorpe Road. This area was surveyed by members of the Parish Council during dark hours in January. Some enquires were made, and it was established that it would not be possible to fix an additional lantern to an existing pole. Quotations were then obtained for a new street light, lantern and pole. The approximate cost to do this would be £3000. It would also have to be installed on private land, which could also prove costly and have its own difficulties.

This matter has been monitored and some action has been taken since this time. The hedge that was making it very dark has been cut back and has improved the light to the area. The closest existing

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streetlight lantern will also be tilted to provide more light. Also, Cllr Elburn is awaiting a quote for the installation of additional LED bulbs to an existing streetlight close by, to see whether this would provide more light to the area, and whether it would be feasible.

Cllr Jones suggested tilting the street lantern in Groveside to help light the bus shelter on the opposite side of the road.

**14. Finance**

The AGAR Certificate of Exemption had been submitted to PKF Littlejohn on 24 July 2020.

14.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Cheque No.	Amount (£)
Keegans	Cemetery grass cutting	101757	£63.00
K&M Lighting	Street lighting	101758	£28.60
Play Safety	Play Park Equipment Inspection	101759	£86.40
SSE	Electricity	DD	£70.16
	<b>Total</b>		<b>£248.16</b>
Receipts from	Description		Amount (£)
	<b>Total</b>		<b>£0</b>

Clerk to request copy of the inspection report prior to sending payment to Play Safety.

**15. Consider and adopt the General Power of Competence (GPC)**

Following further information that had been circulated to Councillor's prior to the meeting, it was AGREED to adopt the GPC. Proposed by Cllr Dawson and Seconded by Cllr Pearson.

Clerk to look into creating a byelaw or rules that would be enforced by law to protect the Village Green.

**16. Receive items for next agenda and note the date of the next meeting**

Next meeting will be Tuesday 15 September 2020 at 7pm.

Chairman closed the meeting at 8.33pm

Signed by Chairman: ..... Date: .....