



East Rudham Parish Council

Meeting Minutes

Tuesday 16 August 2022, 7.15pm

Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), Sue Jones, Rachel Wade, Rosemary Weeks, Trevor Davis and John Dawson. Also in attendance: Jodie Bond (Parish Clerk), there was 1 member of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed those present.

Apologies were received from Chris Morley. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

Cllr Wade declared a pecuniary interest in items for consideration under item 12. It was AGREED that Cllr Wade would abstain from participation.

3. To approve the minutes of the meeting held on 19 July 2022

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

An email has been sent to the residents at The Green with the PC's comments made at the last meeting regarding the cones. Cllr Pearson noted that 2 more cones have now appeared which presents a further issue for cars not having anywhere to park. It was agreed that this is no longer a PC matter, and that Highways involvement is required. Clerk to contact the Highways Inspector and request that they write to the residents of The Green with the Parish Councils support. Cllrs would be happy to hand deliver the letters if needed. Clerk to also request an update on the lining outside the kitchen shop.

5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending

Michael Chenery (County Councillor)

Not present.

Chris Morley (Borough Councillor)

Not present.

6. Open forum for public participation: an opportunity to hear from members of the public

There were none.

7. To receive updates from council members

7.1 Jack's Lane Windfarm Community Fund

No further update at this time.

7.2 SAM2 & Speeding

Speed Watch

The Speed Watch Group have requested a donation towards the cost of flyers to recruit volunteers. The Council AGREED to make a contribution of £24 and wish to send a letter of thanks to them for their continued efforts. Clerk to action.

SAM2 report

Location – Groveside (Eastbound)

Average speed – 29.8mph

Max speed – 90mph on 14.07.22 at 10am

85th percentile speed – 34.4mph

Volume 121030

Cllr Pearson noted that the new wig wag signs are working well, and some good comments have been received.

8. Open Spaces & Highways Issues

8.1 Agree plans and funding for phase 2 of the Play Park

Cllr Wade reported that some wonderful compliments have been received about the new equipment. Cllr Pearson noticed that litter had been left there, which he tidied up. Cllr Wade feels this issue would be eliminated once the new equipment goes in.

Cllr Elburn advised that the grass has not been cut due to the surface being so worn in the dry weather, but it will be cut once it greens up again.

Cllr Wade is awaiting two further quotations, which will be considered and funding sought.

Cllr Elburn proposed that the sail part of the surfboard be scrapped. Cllr Wade agreed this would be a good idea as it is a moving part, presents poor visibility for parents watching their children and cannot be adapted. All AGREED to remove the sail.

Cllr Jones suggested having a picnic bench so that people can put their food or drinks down, however Cllr Wade advised that it would take up too much room and not allow sufficient space around the play equipment, so it would mean losing a piece of equipment to accommodate it. The plan currently includes 7 benches in total.

8.2 Receive update on new bus shelter on Eye Lane

Clerk submitted a street furniture application to NCC Highways and also notified the BC, however no response has been received yet.

8.3 Receive update on new bench on Broomsthorpe Road

Cllr Elburn obtained an up to date price for the bench and contacted the donator with the details, which were agreed. A donation of £410 was received from the parishioner and the bench was ordered. It should arrive next week; Cllr Elburn will assemble it and install it. It matches the existing benches. Thanks, given.

8.4 Receive update on electric car charging point

Cllr Wade reported that if the design of our car park was an enclosed car park instead of a drive through parking area, it would be easier and quicker to source grant funding.

Cllr Elburn reported that some years ago when the car park scheme was agreed the BC did not support an enclosed car park at that time, things may be different now, but this would need further investigation. Cllr Wade is proposing to close off the post box end of the car park and potentially make 3 car charging point bays along this end, this work could be included within the same funding bid if this option was agreed. Further updates to follow.

8.5 Stonepit Wood

Cllr Elburn reported that the upkeep of the area is carried out free of charge and has been for year and asked whether Councillors would like this to continue. The Councillors all AGREED they are pleased that they are willing and able to continue and noted thanks to them both.

Cllr Elburn also reported that damage is occurring on the site from deer, this has occurred in the past, some people used to cull them. The population of deer seems to be excessive and they need to be controlled to ensure that no further damage is made to the trees and other flora at the site. Chairman asked for a vote on whether to go ahead with a cull that would be carried out by a contractor with suitable experience capability and insurance. Cllrs cast their vote and the majority were in favour of the cull, as it was deemed necessary to control the surplus. Clerk to action

9. **East Rudham Cemetery**

Cllr Pearson wished to thank Cllr Wade for mapping and logging the west side. The new markers have now been put down and the next stage will be to clean up this side.

It was agreed that some quotations will be obtained for the annual grass maintenance of the site for next year. Other areas to be quoted include, village green, play park, church yard, cemetery, areas around bus shelter on A148 Eye Lane, around the milestone and the common land on Broomsthorpe Road.

The Council AGREED to move forward with the stones for the path.

Cllr Pearson noted how difficult it was to cross the A148 to the cemetery while on foot. Following discussion it was AGREED that A-Frame signs with 'Wedding/Funeral in Progress' and 'Please slow down' or similar to make drivers aware are purchased in conjunction with the Church. Cllr Wade offered to obtain some prices of the signs to be agreed.

Cllr Wade also noted that the shed in the corner may need to be replaced with a corner shelter, where items that are removed from graves could be left until they are collected by visitors.

Cllr Elburn decided not to do this some years ago as it is made of steel. It could be refurbished instead of replaced. Cllr Wade therefore agreed to come back with a few options for consideration.

10. **Newsletter**

Clerk to forward an article following this meeting.

11. **Planning Matters**

11.1 To receive results of applications.

Clerk followed up with the BC Enforcement Team regarding the Old Butchers site and an email has been received which noted that we should receive a further reply by end of August. Further update to follow.

21/01373/F | Land Adjacent To 54 Bagthorpe Road East Rudham King's Lynn

Proposed new residential dwelling **Appeal** reference: APP/V2635/W/21/3288964

PC comment - SUPPORTED –No further comment | BC decision – Appeal in Progress

22/00777/F | Unit 2 Coxford Abbey Farm Old Fakenham Road Coxford Norfolk

Re-building of workshop units following fire and part demolition

PC comment – SUPPORTS | BC decision - PENDING

22/00976/F | 3 Lynn Road East Rudham Norfolk PE31 8RE

Proposed Cart Lodge to provide undercover parking

PC comment – SUPPORTS | BC decision - PENDING

11.2 To receive applications for consideration

22/01146/F | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham

Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment.

12. To receive and consider any correspondence

An email was received from Janes Coffee Corner regarding a sign that has been erected on the Village Green fence. Cllr Pearson noted that there were rules drawn up a few years ago that were agreed to which states that only forward-facing businesses on the village green may display signage. And other signage should be removed. It was agreed that people are unlikely to be aware that signs may not be displayed without the Parish Council's consent. It was agreed to contact the new business owner and make them aware. Cllr Pearson advised that these rules may be revisited in the future if Councillors so wish.

Email received from Janes Coffee Corner requesting use of the Village Green for an annual Craft Fair on Sunday 13th November. The Council AGREED to give permission.

A phone call had been received from a parishioner with road safety concerns regarding the fast-food vans that park up on Friday nights which restrict driver visibility when exiting Bagthorpe Road. Following discussion, it was AGREED that this is not a PC matter and we do not have powers to do anything, as the fast-food vans are parked on private land. It was agreed to contact the caller and convey this to them.

13. Financial Matters

Cllr Dawson advised that following an email that was sent to the Clerk the village hall hire fees have increased to £10 per hour.

The Council AGREED to remain opted in to the SAAA central external auditor appointment arrangements for the next 5 years.

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

Payments (to be made online)		
K&M Lighting	Street Lights	£32.89
John Johns	Grass Cutting	£125.00
SSE	Electricity	£157.71
Total		315.60
Receipts		
R Wade	Jubilee Donation	46.75
S Walduck	Community Bench Donation	410.00
Keegans	Newsletter Advert	12.00
Total		468.75

14. Agree auto reply for Clerk's email inbox and agree to set up an email mailing list for parishioners

Following circulation of the proposed automated email to Councillors, it was RESOLVED to publish the auto message on the Clerk's inbox. It was also discussed and agreed to set up a 'round robin' email list for parishioners to receive relevant information from the PC, BC and NCC etc. An emergency list may be set up in the future. Clerk to run an article in the newsletter.

15. Receive update on the 'public viewing day' of the historic local village maps and documents

Cllr Wade has organised the open day for Sunday 9th October 12-4pm at The Rudham's Village Hall. Tea & Coffee will be available on the day. Volunteers that can help on the day to please contact Cllr Wade. Clerk to invite WRPC to attend. Cllr Pearson has been in contact with the Church regarding installing a suitable storage unit inside to keep the historic documents in for future reference, which they are amenable to. Cllr Pearson will obtain some prices.

16. Receive items for inclusion on the next agenda and note the date of the next meeting

Items for inclusion on the next agenda: Update on NCC Highways Rangers tasks.

The next meeting will be held on 20 September 2022 at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 8.26pm.

Signed by Chairman: Date: