



# East Rudham Parish Council

## Meeting Minutes

Tuesday 18 July 2023, 7.15pm

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Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), Sue Jones, Rosemary Weeks, Mark Tizard, John Dawson and Trevor Davis. Also in attendance: Jodie Bond (Parish Clerk).

There were 2 members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present. Apologies were received from Michael Chenery (County Councillor) and Chris Morley (Borough Councillor). Apologies accepted.

**2. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**3. To approve the minutes of the meeting held on 20 June 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**4. To report progress on items not on the agenda from the last meeting**

Clerk confirmed that the matter relating to the shattered rear windscreen has now been settled.

**5. To hear from Susan McDowell regarding Helping older people who fall in the community**

The Chairman welcomed Susan McDowell to the meeting.

Ms McDowell proceeded to introduce herself and thank the Parish Council for inviting her along.

Ms McDowell explained that she is the daughter of a 92 year old lady from West Norfolk who has a number of long term illnesses which make her prone to falls.

Working in the health care sector Ms McDowell is aware of the Swift service, which is the first response to falls and is part of the County Council. Unfortunately, on the occasions that her mum has fallen the Swift service has not been able to come out, as they won't attend if the patient is injured nor if they cannot reach the patient within 2 hours as the health service do not like elderly spending too long on the floor as this may cause and increase to illness.

Ms McDowell is proposing to set up a pilot scheme for inflatable chairs which are inflated underneath the patient to help lift them up, (similar to the 3 cushions currently used by ambulances for patients). The pilot scheme would see 11 chairs spread out across West Norfolk which could be utilised by parish hubs. Volunteers would be recruited and trained by the ambulance service in line with the manufacturers, in how to use the equipment and it would be stored similarly to defibrillators, in phone kiosks etc.

Ms McDowell has reached out to 101 parish councils for their help to establish who would benefit the most within the community and who may be in a position to volunteer to be trained to use the equipment. Cllr Pearson suggested that carers could be trained in the first instance. Cllr Tizard asked whether the equipment could be used by one person to which it was confirmed it would and it would take you through a check list / instructions for when and how to use it (similar to a defib).

It was agreed that there are still some details that need to be ironed out, but the proposed project would be supported by the Parish Council in principle.

Ms McDowell invited members of the Parish Council to attend a further meeting being held this Friday in Kings Lynn. Cllr Tizard hopes to attend.

**6. To receive reports from BC and NCC Councillors, if attending**

Not present.

**7. Open forum for public participation: an opportunity to hear from members of the public**

There were no comments.

**8. To receive updates from council members**

8.1 Jack's Lane Windfarm Community Fund

Cllr Davis attend the last meeting and reported that all applications received were approved. Thanks, given.

8.2 SAM2 & Speeding report

Speed Watch

Report received on 23 June was circulated to Councillors. Cllr Pearson added that we will hopefully have the data from the recent police camera /speed trap by next month.

SAM2 report

June

Location	The Vets
Average speed	38mph
Max speed	100 mph on 04/06/23 at 3am
85 <sup>th</sup> percentile speed	44mph
Volume	137,194

**9. Open Spaces & Highways Issues**

Cllr Pearson noted that the farmer has cut the hedge along A148, but it is only cut to around eye level. Cllr Pearson and Cllr Elburn will endeavour to cut a bit of it back if and when they are able.

Cllr Dawson noted that the grassy area behind the village noticeboard is looking untidy. Clerk to write a letter to the owner asking them to please tidy the area.

9.1 Receive update on new bus shelter on Eye Lane

Cllr Elburn reported that the developers are still in discussions concerning sewerage, the developers are keen for things to progress as soon as possible but at this time it is still on-going. There are 2 sites in West Norfolk with developments still unresolved, which includes East Rudham.

During conversations Cllr Elburn asked whether the developers would install our new bus shelter if we were to go ahead and purchase it, and they agreed they would do this once the construction was completed. Cllr Elburn will endeavour to have this confirmed in writing before progressing the matter. Thanks, given.

9.2 To receive update on the play park

The funding has been received and the contractor will be contacted following this meeting to finalise the quotation and agree the installation start date. Temporary signage will be put up ahead of the new installation work.

Cllr Elburn and Cllr Tizard have reviewed the annual play area inspection report. The only items raised were very trivial and have now been remedied by Cllr Elburn. Cllr Elburn also proposed that a different design for the gate may be considered to avoid possible finger entrapment. Further update to follow.

9.3 Receive update on EV charging points pilot scheme

Cllr Tizard reported that we have been successfully selected for the scheme and are invited to complete a survey together with a premises form and accept their terms and conditions. NCC will cover the cost of the equipment and installation. The Parish Council would have to insure it and take responsibility for policing it (such as ensuring cars do not park in front of it preventing it from being used for its intended purpose). The Parish Council must agree to keep it for 7 years, but after the first year it would either become ours or be handed back to NCC. All agreed to proceed with the survey and then make a final decision whether to commit to this project or not before it is installed. Further update to follow.

9.4 Receive update on erosion on The Green, caused by passing vehicles

Cllr Elburn reported that a quotation had been received from Highways for kerbing along the village green, the two options were for standard at a cost of £17589.99 or conservation kerbing for a total cost of £23,361.80. Based on these costings this is not a project that can be considered at present; however Cllr Elburn still has concerns that it is the passing traffic is causing the erosion and requested that a site meeting is arranged with the Highways Inspector to discuss what options are available to us. Clerk to action.

**10. East Rudham Cemetery & Churchyard**

Cllr Pearson advised that work is moving slowly as the weather has not helped. Some work has been done, some of the very old graves have been taken up, which were a trip hazard, and some other levelling work has taken place. Weedkiller will be applied once the weather is good, and not to wet or windy, then some new gravel will be put down. Once the graves have been restored then the rest of the mapping will be continued, and the storage unit will be addressed.

Cllr Elburn confirmed the cemetery grass cutting has been carried out this week.

It was noted that the Church Wardens have recently resigned.

**11. Newsletter**

Cllr Weeks reminded everyone that inclusions are to be received by 10<sup>th</sup> August please. Cllr Pearson suggested that a further reminder is included that it is the landowner's responsibility to cut back overgrown hedges along public paths.

**12. Financial Matters**

Cllr Elburn proposed that the invoice from Keegan's for the cemetery hedge cutting is also settled once received, following this meeting. All agreed.

12.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

Payments

Clerk	Salary (Jun-Jul)	£537.00
Hempton PC	Clerks Expenses	£22.07
K&M Lighting	Street Light Maintenance (July)	£32.89
T Elburn	Mower Fuel	£27.01
ROSPA	Annual Play Area Inspection	£90.00
BCKLWN	Newsletter Printing	£80.89
Keegans	Cemetery Mowing /Strimming	£350.00

Receipts

NCF (Jacks Lane)	Grant for Bus Shelter	£3000.00
TNL	Grant for Play Park	£7561.00
Barclays	Interest on reserves	£32.41

**13. Planning Matters**

13.1 To receive results of applications.

**22/01146/F** | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment | BC decision - PENDING

**23/00174/F** | Two storey rear extension and alterations to dwelling at Old White Horse Station Road PC comment – OBJECT with comments | DC decision – PENDING

Clerk to contact Cllr Morley to establish what was the outcome from the meeting and forward the email received from the Planning Dpt.

**23/00933/F** | Double Storey Extension at St Patricks Villa Back Lane East Rudham PE31 8TQ PC comment – SUPPORT | BC decision - PENDING

13.2 To receive applications for consideration

**23/01062/F** | Rear single storey extension & minor internal alterations at The Cottage Broomsthorpe Rd PC comment – SUPPORT.

**14. To receive and consider any correspondence**

NALC email regarding armed forces covenant pledge – consider bringing to a future meeting.

**15. Receive items for inclusion on the next agenda and note the date of the next meeting**

Inclusions for the next agenda:- Councillor credit check,

The next meeting will be held on 15 August at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 8.39pm.

Signed by Chairman: ..... Date: .....