



# East Rudham Parish Council

## Meeting Minutes

Tuesday 21 November 2023, 7.15pm

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Parish Councillors present: Malcolm Pearson MBE (Chairman), Tony Elburn (Vice Chairman), Sue Jones, Rosemary Weeks, Mark Tizard, John Dawson, Trevor Davis and Richard Spencer. Also in attendance: Jodie Bond (Parish Clerk). There were no members of the public present.

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**1. Welcome and to receive apologies for absence**

The Chairman welcomed those present. There were no apologies received.

**2. To fill a Parish Councillor vacancy by co-option**

Richard Spencer's application for the role of Parish Councillor was considered by members of the Council and following a vote by way of a show of hands it was AGREED that Richard Spencer would be Co-opted onto the Council. Proposed by Cllr Pearson, Seconded by Cllr Davis. The declaration of office was duly completed and signed.

**3. To receive declarations of interest in items on the agenda and consider any requests for dispensations**

There were none.

**4. To approve the minutes of the meeting held on 19 September 2023**

The minutes were approved without amendment and signed by the Chairman as a correct record.

**5. To report progress on items not on the agenda from the last meeting**

The play park work has now been fully completed. Cllr Jones is continuing to inspect the play area on a regular basis. Further village projects will be considered for next year.

The Chairman wished to thank Cllr Jones, on behalf of the Parish Council, for laying the poppy wreath on Remembrance Sunday.

**6. To receive reports from BC and NCC Councillors, if attending**

The Chairman agreed to raise the issue with flooding and its effect on peoples access to Docking surgery with Cllr Chenery.

**7. Open forum for public participation: an opportunity to hear from members of the public**

There were none.

**8. To receive updates from council members**

**8.1 Jack's Lane Windfarm Community Fund**

Cllr Davis circulated an email to Councillors; the next round of funding will be opening in 2024 with approx. £40,000 total and bids up to £4,000-£5000 considered. It was noted that grants have been awarded to the Parish Council for the fencing on The Green and play area, among others, which has been very helpful to us and our projects.

8.2 SAM2 & Speeding report

SAM2 report

*September*

Location	The Vets
Average speed	36.5mph
Max speed	90mph 15/09/23 at 00.25hrs
85 <sup>th</sup> percentile speed	42.9
Volume	129,236

*October*

Location	Groveside
Average speed	29.2mph
Max speed	90mph 15/10/23 at 18.40hrs
85 <sup>th</sup> percentile	34mph
Volume	90,953

**9. Open Spaces & Highways Issues**

9.1 Receive update on new bus shelter on Eye Lane

Cllr Elburn noted that he spoke to the developer and they hope to have some more answers in the next month or so. Cllr Elburn reminded Councillor's that the NCC PPS funding must be spent within 12 months. It was therefore agreed that Cllr Elburn will ask the bus shelter contractor to commence building the structure in readiness for installation as soon as possible.

9.2 Receive update on EV charging points pilot scheme

Cllr Tizard has still not heard any more since stating that we agree in principle, subject to clarification and agreement of the electricity supply and some other factors. Further update to follow.

9.3 Receive update on erosion on The Green, caused by passing vehicles

It was agreed to re-attempt a site visit with Highways Inspector to discuss this matter further, as well as raising other concerns, including the 30mph sign on Bagthorpe Road.

Cllr Pearson noted that the work that has been done on the drains has helped keep the Common clear of flooding so far. It is hoped that the Houghton Estate continue the good work to clear culverts and dykes.

**10. Consider request to volunteer as a hub for 'After a Fall - Creating Community Help'**

Cllr Tizard reported that he has attended a few meetings and the project has progressed fairly well. The manufacturer of the chairs has agreed to roll out 11 chairs to predominantly West Norfolk. The hospital and NHS are in favour and the NHS has agreed to do the necessary training. The ambulance service has backed off a little as they insisted that people call 999, which is felt would defeat the object of having volunteers.

A charity has agreed to set up a phone line and man it. The co-ordinators are looking for hubs to adopt these 11 chairs and to link the Parish Councils in the area.

It was felt that there is a clear need for volunteers and this type of service. Ideally you have 2 or 3 volunteers who are contacted in that area, they collect the chair and go to the person in need. They are seeking volunteers who would also bring awareness to other Parish Councils in the immediate areas. The spokesperson will come and do a further talk. Following discussion, the Council RESOLVED to support this project and become a volunteer hub. Cllrs Tizard and Jones agreed to take this forward. Thanks, given.

**11. East Rudham Cemetery & Churchyard**

Cllr Pearson noted that the weedkiller worked well and cleared some of the weeds. Work is continuing to minimise trip hazards by levelling graves. Cllr Elburn removed and disposed of the waste from the site and from dismantling the shed. Grass cutting is an issue, but Cllr Elburn has obtained some quotes to maintain the cemetery for the coming year. Thanks, given for all the work Cllr Elburn has done. Clerk noted the recent request for an engraving and memorial installation for John Bye which was agreed.

**12. Newsletter**

Cllr Weeks noted that the draft newsletter is complete, subject to the PC article. Clerk to submit the Parish Council article for inclusion. Newsletters continue to be distributed quarterly by members of the Parish Council.

**13. Financial Matters**

13.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list (below).

Payments

Clerk	Salary (Oct-Nov)	£537.00
Hempton PC	Clerks Expenses	£19.24
NGF Play Ltd	Play Equipment Balance	£7,624.26
K&M Lighting	Street Lighting Maintenance	£32.89
CHT	Defib Annual Support	£198.00
T Elburn	Cemetery waste disposal	£33.60

Receipts

H Brett & Son Ltd	Cemetery Fees	£150.00
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**14. Planning Matters**

Cllr Dawson attended the last recent Borough Council planning meeting. The 15 year plan had been rejected so they were reworking it. The meeting discussion was mainly centred around Kings Lynn however Cllr Dawson asked about the issues with Nutrient and Neutrality, to which the response was that a resolution is hoped to be reached soon.

Cllr Dawson noted that we are able to apply for CIL funding grants, and if we had a local plan our bidding limit could be greater.

Cllr Morley was present and had asked for the funds to be more widely applied.

Cllr Dawson circulated copies of the guides to objecting to planning applications. Thanks given.

Cllr Pearson attended the BC Leader of the Council meeting, which was interesting, a representative the Planning Dpt was also in attendance and was talking about calling in planning applications.

They said call things in early if there is an issue but if it goes to a Committee meeting you must attend the meeting with enough people to make your voice heard and you need to show what you are appealing against, using the correct specifications and details. Thanks, given.

14.1 To receive results of applications.

22/01146/F | at Land NE of 5 Eye Lane and S of The Bungalow Fakenham Road East Rudham  
Variation of Condition 3 attached to Planning Permission 21/00498/FM: Proposed residential development of 10 dwellings. PC comment – No further comment | BC decision - PENDING  
23/00174/F | Two storey rear extension and alterations to dwelling at Old White Horse Station Road  
PC comment – OBJECT with comments | DC decision – PERMITTED

14.2 To receive applications for consideration

VARIATION OF CONDITION 2, 3 and 4 OF PLANNING CONSENT 22/00818/F ; 52 Bagthorpe Rd  
PC comment – No change.  
23/02026/F | 6 Fakenham Road, East Rudham, PE31 6TA  
Side and rear extension.  
PC comment – NEUTRAL with comment that material is concerning as it seems out of place with the area and its surroundings.

14.3 To receive update and discuss the Old White Horse site applications

This application has now been permitted.

**15. To receive and consider any correspondence**

Woodlands Trust (delivery of the trees) - The land behind the school was going to be replanted with young trees by volunteers – However Cllr Jones reported that the owner no longer wants anyone on the site as they are selling the land and therefore the tree order was cancelled – if the land doesn't sell we could look into getting the trees again in the future.

**16. To acknowledge national pay scale increase to Clerks salary**

Following announcement of the agreed national pay scale from NALC (Norfolk Association of Local Councils) the Council RESOLVED to approve the proposed increase to the Clerks salary, to be back dated to 1st April 2023.

**17. Receive items for next agenda and note the date of the next meeting**

Items for inclusion at the next meeting:- Consider a trod on the green from the bus shelter towards school road and maintenance of existing trod.

The next meeting will be held on 16 January. The Chairman thanked everyone for attending and closed the meeting at 8.30pm.

Signed by Chairman: ..... Date: .....