

EAST RUDHAM PARISH COUNCIL

Minutes of the meeting held on 18th June 2019 in the Rudhams Village Hall at 7.15pm

1. **Present:** Cllr A Elburn, Cllr J Dawson, Cllr Mrs R Weeks, Cllr H Mines,
Cllr Mrs S Jones, Cllr D Hatherly, Cllr R Bramley, Cllr Mrs R Wade

In attendance: The Clerk

County Cllr M Chenery of Horsbrugh until 8.15pm

Borough Cllr C Morley

Parishioners: One

Apologies for absence were received from Cllr M Pearson

2. Welcome to new District Councillor Chris Morley

Chairman welcomed recently elected Borough Councillor Chris Morley who was attending his first meeting of East Rudham Parish Council.

3. Declarations of Interest

Chairman declared an interest as husband of the Burial Clerk.

4. **Minutes** of Annual Parish Council Meeting held on 15th May 2019, Minutes of the May Parish Council Meeting held on 15th May 2019 and Minutes of the planning site meeting held on 28th May 2019 had all been circulated. Cllr Dawson proposed that all three sets of Minutes be accepted. All in agreement.

Resolved to approve the Minutes.

5. Register of Financial Interests

Clerk provided copies of the Register of Financial Interests to all members and asked that they be returned at the July meeting.

6. Co-option of Parish Councillor

A vacancy existed on the Council resulting from Cllr Horsfield deciding not to stand for re-election. The vacancy had been advertised on the noticeboard and on the website, and one person had come forward. Rachel Wade was present at the meeting but was asked to leave while the co-option was discussed. Chairman read out Mrs Wade's application and proposed that she be co-opted on to Council. All in agreement. Mrs Wade returned to the meeting, was welcomed as a new parish councillor, and completed her Declaration of Acceptance of Office, witnessed by the Clerk.

7. Reports by Borough Councillor and County Councillor

7.1. Borough Councillor C Morley

Cllr Morley outlined events he had attended since his election, and advised that he was now a member of the Regeneration and Development Committee. He expressed concerns regarding the proposed plans for the Corn Exchange and hoped the Borough Council would reconsider. Chairman thanked Cllr Morley for his report.

7.2. County Cllr M Chenery of Horsbrugh

Cllr Chenery reported that he had stepped down as Chairman of the Norfolk Health and Scrutiny Overview Committee but was still a committee member. He was now the Chairman of the Norfolk Records and Archives, was still on the Norfolk Rail Group, and was now a Champion for Dementia and Learning Disabilities. He advised that he still had £4000 available to be used by parishes within his ward towards the cost of parish partnership scheme projects.

Chairman thanked Cllr Chenery for his report.

8. Updates on recent items

8.1. Jack's Lane Windfarm Community Fund

Cllr Bramley advised that he would be attending a meeting on 19th June.

8.2. SAM2 sign

Cllr Mines said the sign had been moved from the Groveside site to the South side of the green. The data obtained from the Groveside site was very similar to that obtained when the sign was previously at that site. The highest speed recorded was 80mph, and 49% of vehicles had exceeded the 30mph speed limit. Cllr Mines advised that the highest speeds are recorded at the Groveside site. Cllr Dawson suggested that gates or additional speed limit signs might be beneficial. Cllr Mines said that vital evidence on vehicle movements could be obtained from the SAM2 sign when it is sited at the South side of the Green.

8.3. Defibrillator

An email received from Cllr Pearson was presented. Cllr Wade advised that a key was now held at the Coffee Shop to reset the defibrillator.

8.4. Mobile post office

Chairman said that the mobile post office was being well used.

8.5. Traffic problems in Station Road

Cllr Mines said that the overhanging lavender outside Lockinge was presenting visibility problems for vehicles turning into Station Road. The lavender was also making it difficult for pedestrians as it reduced the width of the footway. All in agreement for a letter to be sent to Lockinge asking for the lavender to be cut back to the railings.

8.6. Sponsored seat in Cemetery

Chairman read out a letter received from the potential sponsor of the Cemetery seat who advised that a composite seat was not acceptable. Chairman asked members to vote on whether to accept the original offer of a stainless steel seat. Seven in favour: one against. Chairman to contact the sponsor and advise that Council would be happy to accept the donation of the stainless steel seat.

8.7. Back Lane/Eye Lane junction

Chairman advised that he was pursuing this matter with Highways.

8.8. Overhanging boughs on A148

Chairman advised that he had spoken with Adam Neave who had advised the landowner of their discussion. It was understood that in order to resolve the problem of the overhanging boughs from the Reading Rooms to the bus shelter, traffic control measures would be required.

8.9. Ultimate Workforce - grounds maintenance costings

Chairman said that costings would be obtained in time for the January budget meeting.

9. Planning matters

9.1. Planning applications for consideration

19/00951/LB Anchorage House, Broomsthorpe Road

Listed Building Application for reroofing existing house with natural slate, modified valley and parapet gutter detailing and removal of west elevation monopitch roof and formation of two hips.

Recommendation: support

9.2. Planning decisions

19/00738/F Andante, Broomsthorpe Road

Removal of existing conservatory and proposed replacement rear extension

Application permitted, delegated decision, dated 12th June 2019

9.3. Other planning matters

9.3.1. CPRE - Rural Housing Conference at Dereham 6th Sep 9.30-1.45

10. Financial matters and authorisation of payments

10.1. Balances at 1st June 2019

Investment Ac		583.70
Business Premium Ac		9.65
Community Ac		16117.18
Unpresented cheques		
101671	28.60	
101677	50.00	
	Total funds	16631.93

10.2. Receipts

DC R Wade (donation from May Day event)		102.83
DC HMRC (repayment of VAT)		156.49
DC R Wade (newsletter adverts 2018)		48.00
DC R Wade (newsletter adverts 2019)		48.00

10.3. Payments

Clerk sought authorisation for the following payments:

K& M Lighting Services Ltd (streetlight maintenance Jun '19)

23.83	VAT 4.77	Total	28.60
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I Woods (Clerk's salary Jun '19)	247.75
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This authorisation was granted, cheques signed by Chairman and Cllr Dawson.

Resolved to approve the payments.

10.4. Other financial matters

10.4.1. Direct debit to SSE

Chairman said that due to a technology problem the incorrect number of units had been used when calculating the bill for the period 2 May to 3 June resulting in Council receiving an incorrect bill. A replacement bill will be issued when the problem has been rectified.

11. Items from Borough Council

11.1. British Cycling championships - road closures 27th June, 30th June

11.2. Litter picking kits

Borough Council have offered free litter-picking kits to those parishes who regularly hold such events. Council have accepted the offer of free kits.

12. Items from County Council

12.1. Visit from Highway Rangers

The Highway Rangers will be visiting East Rudham in July. Chairman to provide Clerk with a list of actions for the Rangers.

12.2. Parish partnership Scheme 2020/21

Council have been invited to put forward Highways-related projects to receive 50% funding. Chairman advised that one project currently being considered is fencing of part of the Green from the post box to the telephone box, although applying for funding via a Lottery grant for this had been discussed.

13. Items from Norfolk ALC and SLCC

13.1. Weekly newsletters

Emails forwarded to all members of Council.

14. Items from Police

14.1. Newsletter

For the folder.

14.2. Scam alerts

For the website.

15. Items regarding Open Spaces

15.1. Weekly inspections of play park

Cllr Mines had carried out the inspections and did not find any problems with the equipment. A problem concerning the entrance gate had been rectified by the Chairman. Cllr Hatherly to carry out the inspections until the July meeting.

15.2. Bus shelter on A148 opposite Village Green

Litter from the bus shelter is accumulating in the garden of the Manor and the provision of a litter bin is being considered. Concerns were expressed as to where the bin could be sited and since only one litter bin per parish is emptied free of charge, enquiries will be made to find out how much it would cost to empty a second bin.

15.3. Overgrown bank between Groveside and the Green

Action for the Rangers.

15.4. Dead tree in School Road

A branch from a dead tree in School Road is potentially a safety hazard. The dead tree is within West Rudham parish so a letter will be sent to West Rudham Parish Council.

15.5. Neighbourhood Watch

Cllr Bramley raised the possibility of organising a Neighbourhood Watch scheme in all or part of the parish. To gauge interest a poster will be displayed on the noticeboard.

16. Other correspondence

16.1. Outlaw Triathlon at Holkham 7th July

16.2. Houghton Festival

An open evening will be held at Houghton Hall 12th July 5-8pm, event 8-11th Aug

17. Items for inclusion on next agenda

18. Date of next meetings

Tuesday 16th July at 7.15pm

There being no further business Chairman closed the meeting at 9.22pm