



East Rudham Parish Council

Meeting Minutes

Tuesday 19 January 2021, 7.15pm

Parish Councillors present: Tony Elburn (Chairman), Malcolm Pearson MBE (Vice Chairman), Hedley Mines, Rachel Wade, Sue Jones, John Dawson, Rosemary Weeks, Pauline Daisley-Brown, BC Cllr Chris Morley. Also in attendance: Jodie Bond (Parish Clerk) there was 1 member of the public.

1. To welcome and receive apologies for absence

Apologies received from Richard Bramley. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of the meeting held on 17 November 2020

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

There were none.

5. Receive reports from Local PC, NCC Cllr & BCKL Cllr, if attending

- BC staff are working from home wherever possible during the current Government Lockdown. Many staff are supporting the Covid-19 activity, including track and trace, paying grants, becoming Covid Marshalls, helping with vaccinations or vaccination queuing systems or just checking in on people to make sure they are ok.
- There is a CIL grant becoming available that may be a funding opportunity for the Parish Council.
- The BC Local Plan was due to be completed by end of February, but it may be delayed. Cllr Morley recommends checking the Local Development Plan and contributing.
- Cllr Morley is lobbying for a fair share of tourism funding for the more rural parishes, as he feels that not enough funds are distributed outside of Kings Lynn.
- BC Local Elections are due to be held on 6 May 2021, but we are waiting to hear whether they will go ahead or not.
- Cllr Morley may stand for the NCC elections and would appreciate any support.
- CITB – BC will not award any funds to this; therefore, Cllr Morley is setting up a charity to generate funding to help it continue. Clerk to get details of the charity in due course.

6. Open forum for Public Participation: an opportunity to hear from members of the public

Member of the public present expressed their view that local democracy is very important and they enjoy following the Parish Councils progress.

7. To receive updates from council members (for information only)

7.1 Jack's Lane Windfarm Community Fund

There are no further updates.

7.2 Parish Partnership Scheme Project

Following the request for funding support from the local school governors, Cllr Elburn had submitted a funding application to NCC PPS for 50% price match funding towards a new dropped kerb on School Road. The approximate cost of the project as confirmed by Sally Bettinson would be £2200. 50% of the cost would be met with Parish Council reserves, if agreed by Cllrs at a future meeting. Further update to follow.

7.3 Conservation Area in Churchyard

This project will be postponed until the Spring.

7.4 Defibrillator Update

The defibrillator has now been repaired and returned to site. The faulty battery pack has been replaced as per the CHT maintenance agreement.

8. Open Spaces & Highways Issues

8.1 SAM2 Report

Cllr Mines reported as follows: -

The SAM2 is outside the vets and was moved there from Station Road at the end of December.

Data from Station Road is similar to last time. Max speed was 50mph, at 1.40pm on 11th December.

The average speed on the 85th percentile was 30.5, slower than last time it was in this location. 15% of vehicles had exceeded the speed limit, which is a bit more than last time it was here in Aug- Sep.

There appear to have been many slow vehicles, which is probably due to its location and is distorted by the turning into Broomsthorpe Road, which tends to pull the 85th percentile speed down.

8.2 Village green update

The fencing work will be postponed until the weather is drier, to enable it to be fitted and painted at the same time.

8.3 Village Christmas tree

Cllr Daisley-Brown will look into some ideas to present to the Council for a village Christmas Tree as it would be a good to bring the community together. Considerations to include costs, any restrictions, power source, location etc.

8.4 School Access - PPS Fund

See item 7.2

9. Play Park update

Cllr Wade is very concerned about the current state of the playpark and for children's safety. The bark surrounding play equipment is very bare, and the swing set is in a poor condition, among other issues. It

DRAFT until agreed at next meeting

was agreed that a socially distanced site meeting would be arranged between Cllrs Wade, Elburn, Pearson and Mines to survey the playpark and to consider the best course of action.

Cllr Elburn agreed to contact the Foundation again to ask for additional funding and to consider submitting a further application to the Wind Farm. There was some reluctance due to the fencing funding still outstanding, however this work will be completed within the next few months.

10. East Rudham Cemetery

Nothing further to report.

11. Newsletter

Following discussion, it was agreed that a paper version of the spring newsletter would still be delivered as opposed to just an online version. The next issue will be printed at the beginning of March as usual, and hopefully delivered before the March meeting. The member of the public present also offered to deliver some newsletters if required. Thanks, given.

12. Planning Matters

Decisions on existing applications

20/00498 | Leonardslee, Broomsthorpe Road

Extensions and alterations

PC comment - Resolved to make no observations | KLWNBC decision – refused

The appeal decision is still in progress.

20/02046/F Rock Cottage Broomsthorpe Road East Rudham King's Lynn Norfolk PE31 8RG

Proposed extensions and alterations

PC comment - Resolved to support this application | KLWNBC decision – Awaiting

20/01833/F The Firs, 32 Bagthorpe Road East Rudham King's Lynn Norfolk PE31 8RA

Proposed addition of part first floor to barn conversion approved under ref: 18/00379/F

PC comment - Resolved to support this application | KLWNBC decision – Awaiting

20/01972/F Farrant Cottage Broomsthorpe Road East Rudham King's Lynn Norfolk PE31 8RG

Part demolition of rear lean-to extension and construction of new flat roof garden room with lantern

PC comment - Resolved to support this application | KLWNBC decision – Awaiting

13. Correspondence

- Clerks & Councils Direct Magazine
- Gritting Route Letter – A joint letter between East Rudham, Helhoughton & Raynham PC was sent to NCC Highways to request that Broomsthorpe Road and the road leading past the Raynham RAF base are included in the NCC routine gritting route. Sally Bettinson agreed to consider it for inclusion for next winter (decisions are made in the June prior to the following winter) NCC Cllr Tom FitzPatrick will endeavour to request for it to be included within this year's route as well.

14. Finance

Following a request from the Chairman of the MUGA Committee to supply and install a new litter bin at the site, the Council RESOLVED to contribute a third of the cost of the fortnightly bin empties at an approximate cost of £20 per year. The remaining cost to be split equally between West Rudham PC and MUGA.

14.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description	Amount (£)
K&M Lighting	Street Lighting	57.20
J Bond	Clerk Salary	358.91
Hempton PC	Clerk Expenses	29.16
Doubleday	Mower Service Parts	144.14
	Total	£589.41
Receipts from	Description	Amount (£)
Barclays	Interest	0.15
	Total	£0.15

Payments made via BACS.

14.2 To agree the annual budget and set the precept for 2021/22

Councillors had been presented with budget documents prior to this meeting. Following discussion, the Council RESOLVED to agree the proposed budget figures and set the precept for 2021/22 at £11068, to include the precept grant of £80. Proposed by Cllr Wade and seconded by Cllr Dawson.

14.3 To consider and agree a new website

Due to time constraints, it was AGREED to postpone this item until a future meeting.

14.4 Agree to subscribe to Information Commissioners Office (ICO)

Due to further information being required, it was agreed to postpone this item until our next meeting.

15. Adopt updated Code of Conduct, GDPR Policy, FOI Policy, Risk Management Policy & Lone Worker Policy

Due to time constraints, it was AGREED to postpone this item until our next meeting.

16. Receive items for next agenda and note the date of the next meeting

The next meeting will be held on Tuesday 16 February 2021 at 7.15pm

The Chairman thanked everyone for attending and closed the meeting at 8.30pm

Signed by Chairman: Date: